



**International Advanced Research Centre for
Powder Metallurgy & New Materials**
(An Autonomous R&D Centre of Department of Science and Technology,
Government of India)

RIGHT TO INFORMATION (RTI), ACT 2005

Sub :Details of Suomotu Disclosure under Section 4 or RTI, Act 2005 – Reg.

1.1 Particulars of Organization, Functions & Duties [Section 4(1)(b)(i)]

The International Advanced Research Centre for Powder Metallurgy and New Materials (ARCI), is an autonomous R&D Centre of Department of Science & Technology (DST), Government of India located with its main campus at Balapur, Hyderabad, Telangana State, with two of its off-campus Research Centres of Excellence (CoEs) located at the Indian Institute of Technology, Madras (IITM) Research Park, Chennai and with a liaison office being operated from Gurugram, Haryana.

Mission: To develop unique and techno-commercially viable technologies in the area of advanced materials & processes and subsequently transfer them to Indian industries.

Vision: To be a globally competitive R&D organization in the field of advanced materials and processing technologies.

- Objectives:**
- i) Development of High Performance Materials and Processes for Niche Markets.
 - ii) Demonstration of Technologies at Prototype and Pilot scale.
 - iii) Transfer of ARCI developed technologies to Indian Industry for commercial applications, to be more competitive and competent.
 - iv) To impart training to scientific and technical personnel in the field of advanced materials and processes.
 - v) To promote Science Outreach Programmes.

ARCI has been setup with a mission to develop unique, novel and techno-commercially viable technologies in the area of advanced materials and subsequently transfer them to Indian industries. A unique feature of ARCI's mandate relates to the fact that it is industry centric. Accordingly, ARCI develops and demonstrates technologies on a sufficiently large scale, not only to prove the reliability/consistency of the technology, but also to carry out effective market sensitization, so that the subsequent transfer of technology to the industry has a greater chance of success. To ensure that multi-disciplinary inputs can be readily harnessed for any of its targeted development efforts, ARCI has formed Centres of Excellence (CoEs) in many generic thrust areas related to materials and materials processing, in the areas of nano materials, engineered coatings, ceramic processing, laser processing of materials, sol-gel coatings, fuel cells, solar energy materials, automotive energy materials. These activities are pursued through Research Centres of Excellence (CoE) namely: Centre for Automotive Energy Materials (CAEM), Centre for Solar Energy Materials (CSEM), Centre for Nano materials (CNM), Centre for Engineered Coatings (CEC), Centre for Advanced Ceramic Materials (CACM), Centre for Laser Processing of Materials (CLPM), Centre for Fuel Cell Technology (CFCT), Centre for Carbon Materials (CCM), Centre for Sol-gel Coatings (CSOL), Centre for Materials Characterization & Testing (CMCT). Each of these CoEs has been involved in the development of advanced materials-based technologies pertaining to their core expertise. A dedicated Centre for Technology Acquisition and Transfer (CTAT) looks after marketing and transfer of technologies developed by the above CoEs of ARCI.



**International Advanced Research Centre for
Powder Metallurgy & New Materials**
(An Autonomous R&D Centre of Department of Science and Technology,
Government of India)

ARCI provides a number of key services like technical support for developing new applications, participation in generation of new markets and up gradation of technology to its technology receivers. "Partnership throughout" is the motto in dealing with the entrepreneurs seeking to commercialize technologies acquired from ARCI. Testing and product characterization, consultancy, training in its areas of core competence are other forms of support extended by ARCI. In addition to the above, ARCI also carries out a fair amount of its job work and limited production, as these have turned out to be crucial in providing important technological impacts to ARCI's technology development efforts. Over the years, ARCI has developed various state-of-the-art technologies employing varied approaches on its own: (a) in collaboration with academic institutions/R&D laboratories within India or abroad, (b) through establishment of a strategic alliance with an industry. ARCI has also explored the concept of establishing jointly operated centres for demonstrating specific technologies of relevance to India in collaboration with organisation.

In addition, ARCI has been undertaking numerous sponsored projects with a variety of government agencies to develop specific products and/or associated technologies, besides carrying out contract research for both foreign and Indian companies. ARCI has also been carrying out basic R&D work, especially in collaboration with renowned institutes/laboratories worldwide. So far, ARCI has successfully transferred/commercialized, technologies/Know-how to about 40 receivers and few technologies are under transfer. ARCI has developed about 250 technological solutions for industrial and strategic sectors.

Management Structure

The Governing Council (GC), consisting of Chairperson, nine members and a Member Secretary who are appointed by the Government of India and a Non-Member Secretary nominated by GC. The Governing Council is the highest executive body of ARCI and carries out the objectives of ARCI as set forth in its Memorandum of Association, Rules & Regulations and Bye-laws. The Director is the executive head of ARCI and he is the Member-Secretary of Governing Council. The Governing Council is assisted by the Technical Advisory Groups (TAGs) and Finance Committee.

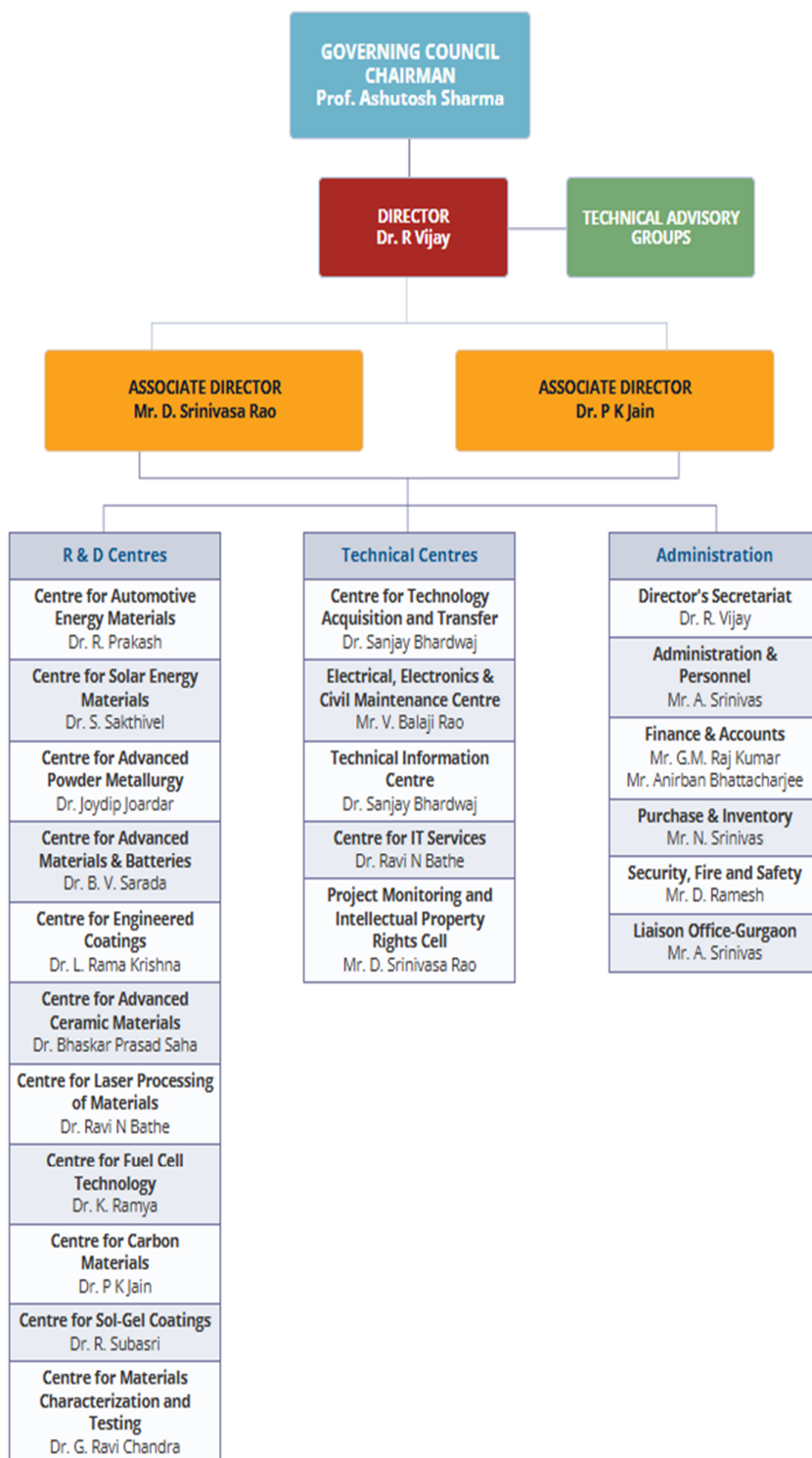
ARCI is registered under erstwhile Andhra Pradesh (Telangana areas) Public Societies Registration Act, 1350 Fasli (Act I of 1350 F; Regd. No. 3170 of 1990). The affairs of the Society are managed and administered in accordance with the Memorandum of Association (MoA), Rules and Regulations and Bye-Laws and of the Society as approved by the Government of India.

The Director of ARCI is a Scientist/Technologist of repute having distinguished career in an academic/R&D institution. He is the Chief Executive Officer (CEO) of ARCI. He is assisted by Associate Directors and Heads of various Centres of Excellence and Centres and Senior Admin. & Personnel Officer, Senior Finance & Accounts Officer, Senior Stores & Purchase Officer and Finance & Accounts Officer (Projects).



**International Advanced Research Centre for
Powder Metallurgy & New Materials**
(An Autonomous R&D Centre of Department of Science and Technology,
Government of India)

ORGANIZATIONAL STRUCTURE





**International Advanced Research Centre for
Powder Metallurgy & New Materials**
(An Autonomous R&D Centre of Department of Science and Technology,
Government of India)

Organization Structure and Services Offered

ARCI comprises of ten (10) Research Centres of Excellence (CoEs) and each CoE is headed by a Senior Scientist. Head of each CoE reports to the Associate Directors. Each of these CoEs carry out R&D in the core areas of nano materials, engineered coatings, ceramic processing, laser processing of materials, sol-gel coatings, fuel cells, solar energy materials, automotive energy materials and additive manufacturing and materials characterization and testing. Other support Centres are: i) Technology Acquisition and Transfer; ii) Electrical, Electronics and Civil Maintenance; (iii) Information Technology; (v) Technical Information (Library); (vi) Administration & Personnel; (vii) Finance & Accounts; (viii) Stores & Purchase; (ix) Security & Safety (x) Liaison Office, Gurugram.

Genesis and Inception

ARCI became a full-fledged, autonomous R&D Centre of Government of India's Department of Science and Technology (DST), during the year 1997. The seed to the genesis of ARCI, was sown way back in the year 1985-86, when the DRDO's-Defence Metallurgical Research Laboratory (DMRL), under the dynamic leadership of Prof. P. Rama Rao and erstwhile USSR's Belarusian Powder Metallurgy Association (BPMA), under the leadership of Prof. Oleg V. Roman, entered into a research collaboration in the area of Powder Metallurgy. Therefore, the history of ARCI is composed of two distinct periods. The first period spans from 1986 to 1996 during which the Centre was conceived, planned and implemented as an Indo-USSR (CIS) project. From 1997 onwards ARCI witnessed explosive growth to attain the status of a premiere laboratory for development, demonstration and transfer of materials related technologies.

It was due to the vision of Prof. Roman from USSR and Dr. VS Arunachalam, Prof. Rama Rao and Shri SLN Acharyulu from India, that the idea of setting-up a joint research centre for powder metallurgy was first conceived. After further discussions and firming up of the concept, the agreement between India and Soviet Union to set up the centre was signed on March 8, 1988, when the Indian delegation visited USSR. Prof. Rama Rao and Prof. Roman signed the agreement on behalf of India and USSR, respectively. It was also decided that DMRL would establish the project on behalf of DST, given its well-known expertise in the area of powder metallurgy. Consequently, DMRL, under the dynamic leadership of Prof. Rama Rao and Shri Acharyulu, prepared the Detailed Project Report (DPR) and submitted the same to Government of India. The proposal envisaged a contribution of Rs.46.28crores from Indian side towards establishing the centre at Hyderabad and an equal contribution from the Soviet Union in kind, i.e. in the form of equipment's, test facilities and pilot plants. In all, the Soviet Union was expected to supply a total of 177 equipment free of cost. The DPR was put-up to the Government of India by the International Division of DST, under the stewardship of Dr. AP Kulshreshtha and Dr. YP Kumar, for being considered as a project of the Integrated Long Term Program (ILTP) of Indo-Soviet cooperation in science and technology and was approved by Expenditure Finance Committee (EFC) and finally the Cabinet Economic Affairs Committee (CEAC) on May 2, 1990. In fact till today, ARCI remains the most successful and biggest project of ILTP.



**International Advanced Research Centre for
Powder Metallurgy & New Materials**
(An Autonomous R&D Centre of Department of Science and Technology,
Government of India)

Initially, the Advanced Research Centre (ARC) for Powder Metallurgy was registered as a society in erstwhile united state of Andhra Pradesh on October 15, 1990. The first Governing Council (G.C.) of ARC met on November 25, 1990 under the Chairmanship of Dr. Vasant Gowarikar (then Secretary, DST) and Co-Chairmanship of Dr. Arunachalam (then Scientific Adviser to Raksha Mantri, DRDO). Prof. Rama Rao, then Director of DMRL, and Shri SLN Acharyulu were also members of the first Governing Council. A Steering Committee was also constituted, comprising of Prof. Roman and Prof. Rama Rao and an Advisory Council, which included Dr. AC Raghuram of NAL-Bangalore and Prof. RK Dubey of IIT-Kanpur. The present land (95 acres 22 guntas) on which ARCI has been built was identified soon thereafter and the erstwhile Andhra Pradesh Government in principle agreed to provide the land. A detailed report from Metallurgical Engineering Consultants India Ltd., (MECON) to establish ARC was accepted and recruitment of 25 persons on contract/deputation was approved.

Subsequently, at the 2nd and 3rd Governing Council meetings, the name of ARC was changed to "Indo-Soviet Advanced Research Centre (ARC) for Powder Metallurgy" (20.04.1991) at the instance of the Soviet Union and Prof. Roman was included as a Governing Council Member. In the 4th Governing Council meeting (September 21, 1991), Prof. Rama Rao, who was by then Secretary, DST, took over as Chairman, Governing Council of ARCI. Shri Acharyulu became Project Director (in addition to being Director, DMRL) and Shri G.S. Bhattacharjee became the Chief Project Officer (CPO) and also Member Secretary, Governing Council. Shri S.B. Krishnan started his association with ARC from this G.C. meeting as the new Financial Advisor of DST. The Advisory Council of ARC was expanded to include Dr. CK Gupta and Dr. S. Banerjee both from Bhabha Atomic Research Centre (BARC). At this time, the 95 acres 22 gunthas of land was formally handed over to ARC by the erstwhile Andhra Pradesh Government against a total payment of Rs. 47.80 lakhs towards cost of land. Subsequently, on October 6, 1991, the bhoomi puja was performed on the acquired land.

The 6th Governing Council meeting (held on June 9, 1992) was important, since the Soviet Union had collapsed by then and the Confederation of Independent States (CIS) comprising of independent nations had come into being. The consequences for ARC resulting from the above change were enormous. Though the first lot of 22 free equipment had come by then and the second batch of 43 equipment was ready for dispatch, the CIS side could not pay for the freight of this equipment. Similarly, the CIS countries could not pay the international air fares in respect of their experts who were required to visit ARC to install equipment and facilities. More importantly, many of the equipment originally proposed could not be supplied, since it involved coordination among the CIS countries and this was not possible, given the prevailing political situation. Lastly, even equipment that was available could no longer be provided free of cost as originally agreed and ARC had to pay for such equipment. As a consequence, the contribution of Soviet Union/CIS countries to ARC in kind eventually ended up being to a tune of the order of Rs.25 crores as compared to the Indian contribution of Rs.46.28 crores.



**International Advanced Research Centre for
Powder Metallurgy & New Materials**
(An Autonomous R&D Centre of Department of Science and Technology,
Government of India)

In the meantime, however, preparations for establishing ARC were progressing steadily under the stewardship of Shri Acharyulu and Shri Bhattacharjee. The first batch comprising of 1 regular employee, 21 contract employees, and 2 employees on deputation had been recruited and civil works on the acquired land had commenced. Consequent to Dr. Arunachalam leaving DRDO, Dr. APJ Abdul Kalam took over as Scientific Advisor to Raksha Mantri and thus began his long association with ARC as the Co-Chairman of its Governing Council from its 7th meeting (held on January 26, 1993) onwards. The contract employee strength also continuously increased during the years 1993 and 1994 and reached 93. Meanwhile, during March 1993, the original agreement between India and the former Soviet Union (signed in 1988) was revisited and was replaced by a multilateral agreement between ARC (India) and the Science Academy representatives of all CIS countries, i.e. Russia, Ukraine, Belarus etc. The above agreement signed in 1993 was the first step towards ARC becoming an International Centre. As a result of this agreement, the name of ARC was changed to "International Advanced Research Centre for Powder Metallurgy and New Materials (ARCI)" as it is known today, on March 17, 1994.

The implementation of civil and electrical works progressed in full swing during the years 1993 and 1994. Once the infrastructure for ARCI at its permanent location at Balapur village became nearly ready in May/June 1994, all ARCI personnel, until then stationed in Power Metallurgy (PM) Plant (one of the laboratories) of DMRL, moved to the new ARCI premises. The equipment which had been received from the CIS countries before that time (and mostly kept stored) were installed and commissioned at the new ARCI premises. The already operational detonation spray coating unit was also moved from the MIDHANI shed (a defence PSU) to new ARCI premises.

At this juncture, tragedy struck and quite unexpectedly when Shri Bhattacharjee, Chief Project Officer of ARCI from 1991, passed away on October 22, 1994. The contributions of Shri Bhattacharjee to the establishment of ARCI are indeed immeasurable. It is most appropriate that ARCIans always remember him in a more tangible fashion. In his memory, ARCI Seminar Hall was named as "GS Bhattacharjee Seminar Hall".

Subsequent to this event, Dr. G. Sundararajan, Dr. Y.R. Mahajan and Mr. Bijoy Sarma were brought into ARCI at the instance of Prof. Rama Rao and Shri Acharyulu to evolve programmes in the areas of coatings, ceramics and powder metallurgy, respectively. At the 11th Governing Council meeting (on June 3, 1995), the three of them were appointed as Deputy Directors. This Governing Council meeting was also the last one chaired by Prof. Rama Rao. Thus, Prof. Rama Rao was the Chairman of ARCI's Governing Council during the most crucial phase in the evolution of ARCI into a sustainable R&D centre and all ARCIans are conscious of his immense contributions.

Prof. VS Ramamurthy assumed charge as Secretary, DST in May 1995 and thus took over as the Chairman of ARCI's Governing Council, with Dr. APJ Abdul Kalam continuing as the Co-Chairman. Prof. Ramamurthy was intimately associated with ARCI for the next 11 years (till May 2006) and his contributions to the establishment of ARCI as a premier materials research and technology development organization are indeed remarkable. ARCI remains eternally grateful to him.



**International Advanced Research Centre for
Powder Metallurgy & New Materials**
(An Autonomous R&D Centre of Department of Science and Technology,
Government of India)

During the first year, after Prof. Ramamurthy took over as the Chairman of ARCI's Governing Council, the following four events occurred which marked the transition of ARCI from a project of DMRL to a full-fledged R & D laboratory of DST.

- The organization of the Indo-CIS 1996 exhibition at ARCI in January 1996. All the CIS countries were represented in this exhibition and institutions from all the constituent countries participated. This exhibition provided a perfect vehicle to showcase ARCI's technologies as well as its connections with the CIS countries to the scientific and industrial community of India and, thereby, announce the arrival of ARCI.
- On March 31, 1996, the project phase was officially declared as completed. However, for one more year (till March 31, 1997), ARCI remained with ILTP, International Division, DST and, during this period, all the remaining/ongoing infrastructural and activities related to the project phase were brought to a close. From 1st April 1997, ARCI became a full-fledged autonomous R&D laboratory of DST and thus joined the ranks of 16 other autonomous R&D institutes of DST.
- On August 1, 1996 all the contract employees were regularised and placed in regular government pay scales with the service benefits.

Thus, the transition of ARCI from the project phase to a full-fledged, independent laboratory occurred through a series of events spread over a whole year, in 1996-1997.

- On January 1, 1997, Dr. G. Sundararajan, an outstanding scientist and academician, was appointed as the first full-time independent Director of ARCI. Under his dedicated and dynamic leadership, until December 2015, ARCI has expanded its areas of R&D tremendously from merely three R&D centres to 10 Research Centres of Excellence with other support centres and human resource development activities have gained momentous growth. ARCI not only gained recognition nationally but also internationally and it has earned a special place for itself among DST Laboratories.
- On January 1, 2016, Dr. G. Padmanabham, took over the charge of Director (In-charge) and later w.e.f. 07.10.2021 he became fulltime Director of ARCI. He was an outstanding scientist and able administrator, under his vibrant leadership, ARCI was making a headway swiftly in all fronts, especially in the areas of new technologies. Suddenly, the destiny struck and untimely he passed away on June 3, 2021 in California, USA leaving behind lots of dreams to be achieved by this vibrant organisation!
- Dr. Tata Narasinga Rao, who was appointed as Director (Additional Charge) looked after the duties and responsibilities of the Director, ARCI from 4th June, 2021 to 24th November, 2022. With effect from 25th November, 2022 Dr. Tata Narasinga Rao was appointed as full time Director of ARCI. Under his able and dynamic leadership, ARCI has not only moved steadily but also made breakthrough in frontier research areas of materials technologies, which were very much in line with the Government of India's "AtmaNibharBharth and "Make in India" Concept and other national mission programmes. Dr. Tata Narasinga Rao has successfully completed his tenure as Director ARCI and he was relinquished as Director, ARCI on 6th May, 2024 (F/N).
- Dr. R. Vijay, a young and visionary senior scientist from ARCI, has been appointed as the Director of ARCI, effective from May 6, 2024. Since taking on this role, he has already begun to implement impactful changes, demonstrating his dynamic leadership and innovative ideas for the organization's future.



**International Advanced Research Centre for
Powder Metallurgy & New Materials**
(An Autonomous R&D Centre of Department of Science and Technology,
Government of India)

The accomplishments of ARCI during the last 28 years, since it became an autonomous, grants-in-aid institute of DST has been very well documented in the Annual Reports.

1.2 Powers and Duties of Officers and Employees [Section 4(1)(b)(ii)]

i) Director - Head of the Department

Director is responsible to the Governing Council and to achieve targets and to oversee the smooth functioning of the R&D and other programmes of ARCI. The Director shall see that the provisions of the Memorandum of Association, Rules and Regulations and the Bye-laws including Staff Rules are duly observed. In the case of an emergency, he may take such action as may be necessary and report it to the Chairperson of Governing Council. All other powers of the Director are elaborated in the Rules & Regulations.

All the members of the staff of the Centre shall be under the administrative control and supervision of the Director, who shall issue office orders and necessary instructions from time to time.

ii) Associate Directors

Senior Scientists depending on the functional requirements of the Centre are nominated by the Governing Council as Associate Directors. For smooth functioning and for all administrative purposes, they are the in-charges of a group of Research Centres of Excellences (CoEs) and Support Centres/Centres.

iii) Heads of Centres of Excellence

- (a) Each Centre of Excellence (CoE) or Centre is under a Head (Senior Scientist) who will be an overall in-charge of the CoE or Centre. All the staff of CoE or Centre report to the concerned Head.
- (b) All the scientists are attached to each of the Centres of Excellence or Centres. They report to the Heads and carry out Research projects including joint/collaborative and sponsored projects and other related works.
- (c) All the Technical Officers, Technical Assistants and Technicians are attached to each of the Centres of Excellence or Centres. They report to the concerned Head/Scientists/Officers. The Technical Officers along with scientists carry out Research Projects including joint/collaborative and sponsored projects. The Technical Assistants and Technicians assist and provide technical support to the scientists and technical officers in carrying out R&D projects/programmes as well as in operation & maintenance of R&D equipment, instruments and laboratory facilities respectively.



**International Advanced Research Centre for
Powder Metallurgy & New Materials**
(An Autonomous R&D Centre of Department of Science and Technology,
Government of India)

iv) Officers in Administration, Finance & Stores etc.

- (a) One of the Associate Director is the overall head of Administration & Personnel, Finance & Accounts and Stores & Purchase sections.
- (b) Senior Administrative & Personnel Officer (SA&PO) who reports to Associate Director (Admin., Finance & Stores) looks after and carries out duties of the sections of administration & personnel, human resource development, Hindi section, motor transport, dispatch section and ARCI Liaison Office at Gurugram. The staff of above sections report to him.
- (c) Senior Finance & Accounts Officer (SF&AO) who reports to Associate Director (Admin., Finance & Stores) looks after and carries out entire finance & accounts related activities. The staff working in finance and accounts section report to him.
- (d) Senior Stores & Purchase Officer (SS&PO) who reports to Associate Director (Admin., Finance & Stores) looks after and carries entire stores and purchase related activities. The staff working in stores and purchase section report to him.
- (e) Finance & Accounts Officer (Projects) who reports to Associate Director (Admin., Finance & Stores) looks after and carries out entire finance & accounts related activities w.r.t. various sponsored projects. The staff working in finance and accounts (projects) section report to him.
- (f) Staff Officer to Director (SOD) reports to Director. She looks after the management and coordination of works at Director's Office as well as manages the offices of Distinguished ARCI Chair and Distinguished Emeritus Scientist. The staff working in Director's office report to her.
- (g) Security, Fire & Safety Officer (SF&SO) who is the overall in-charge of security, fire and safety aspects of the centre reports to Head/Scientist "G". He is responsible for the development of greenery, maintenance and upkeep of ARCI campus and implementation of various safety precautions and measures in the campus. He is also the Nodal Officer for Special Swatchtha Campaign in ARCI Campus.
- (h) Officers and Assistants are attached to Directors' Office, administration, finance, accounts, stores and purchase sections. They carry out the works as assigned by the concerned officials. The Drivers attached to administration look after the activities of Motor transport section.



**International Advanced Research Centre for
Powder Metallurgy & New Materials**
(An Autonomous R&D Centre of Department of Science and Technology,
Government of India)

1.3 Procedure followed in decision making process [Section 4(1)(b)(iii)]

The Director reports to the Governing Council. Director being head of the Institute is responsible for all the R&D and administrative activities. He is the final approving authority, as per the details given in bye-laws, rules and regulations. Associate Directors, report to the Director. Heads of Centres of Excellence/Centres report to the concerned Associate Directors. Scientists/staff report to the concerned Heads of CoEs/Centres.

1.4 Norms for discharge of functions [Section 4(1)(b)(iv)]

The employees of ARCI shall be governed by the Bye-Laws, Rules and Regulations and Staff Rules. In regard to all matters concerning the service conditions of the regular employees of the Centre, the Fundamental and Supplementary Rules, framed by the Government of India, Staff Rules approved by Department of Science & Technology, Government of India and such other rules and orders issued by the Government of India from time to time shall apply to the extent applicable to the regular employees of ARCI. They shall be further subject to such standing orders and circulars as issued from time to time. Notwithstanding anything contained in the Bye-laws, Rules and Regulations and Staff Rules, the Governing Council shall have the power to relax the requirement of any rule to such an extent and subject to such conditions as it may consider necessary.

The Director, ARCI is assisted by Associate Directors for all scientific and technical related matters. For all administrative, financial and purchase related matters, the Director is assisted by an Associate Director, Senior Administrative & Personnel Officer, Senior Finance & Accounts Officer, Finance & Accounts Officer (Projects) and Senior Stores & Purchase Officer. They shall be responsible for providing support services to all the scientific and technical staff.

The Director shall function under the direct control of the Chairperson, Governing Council/Secretary, Department of Science & Technology, Government of India.



**International Advanced Research Centre for
Powder Metallurgy & New Materials**
(An Autonomous R&D Centre of Department of Science and Technology,
Government of India)

**1.5 Rules, regulations, instructions manual and records for discharging functions
[Section 4(1)(b)(v)]**

- (a) Memorandum of Association
- (b) Rules & Regulations
- (c) Bye-laws
- (d) Staff Rules
- (e) Safety Manual
- (f) Recruitment Rules for the Post of Director
- (g) Recruitment Rules for the Post of Scientist "G"
- (h) Recruitment & Assessment Rules for Scientific Staff
- (i) Recruitment & Assessment Rules for Technical Staff
- (j) Recruitment & Assessment Rules for Administrative & Support Staff

Transfer Policy and Transfer Orders

Depending on the work requirements, the scientific, technical and administrative staff may be transferred to the off campus centres/office(s) located anywhere in India.

1.6 Categories of documents held by the authority under its control [Section 4(1)(b)(vi)]

- (a) Cash Book
- (b) Receipt Book
- (c) Voucher Register
- (d) Financial Statements
- (e) Bank Guarantees
- (f) All other documents as possessed by the competent authority from time to time.



**International Advanced Research Centre for
Powder Metallurgy & New Materials**
(An Autonomous R&D Centre of Department of Science and Technology,
Government of India)

**1.7 Boards, Councils, Committees and other Bodies constituted as part of the Public Authority
[Section 4(1)(b)(viii)]**

I. Committee constituted by Government of India

1. Governing Council (G.C.)

Prof. Ashutosh Sharma Institute Chair Professor & INAE Visvesvarya Chair Professor & Coordinator, DST Unit on Nanoscience & Centre for Environmental Science and Engineering, Indian Institute of Technology, Kanpur	Chairperson
--	--------------------

Dr. Ravi Arora Senior Vice President, Group Innovations, TATA Sons Ltd., Pune	Member
--	---------------

Prof. Vikram Jayaram Honorary Professor Department of Materials Engineering Indian Institute of Science, Bangalore	Member
--	---------------

Prof. Vishwanathan N Nurni Head of the Department Department of Metallurgical Engineering and Materials Science, Indian Institute of Technology, Bombay-Mumbai	Member
--	---------------

Prof. Yogesh M Joshi Department of Chemical Engineering, Indian Institute of Technology, Kanpur	Member
--	---------------

Secretary or his/her nominee Department of Science & Technology, New Delhi	Member (ex-officio)
--	-------------------------------

Financial Adviser or his/her nominee Department of Science & Technology, New Delhi	Member (ex-officio)
--	-------------------------------

Director DRDO-Defence Metallurgical Research Laboratory Hyderabad	Member (ex-officio)
--	-------------------------------

Head (IC-Bilateral Programmes) Department of Science & Technology, New Delhi	Member (ex-officio)
--	-------------------------------

Head, NEB Department of Science & Technology, New Delhi	Member (ex-officio)
---	-------------------------------

Dr. R. Vijay Director, ARCI Hyderabad	Member Secretary
---	-------------------------

Shri D. Srinivasa Rao Associate Director, ARCI Hyderabad	Non-Member Secretary
--	-----------------------------



**International Advanced Research Centre for
Powder Metallurgy & New Materials**
(An Autonomous R&D Centre of Department of Science and Technology,
Government of India)

2. National Advisory Committee (NAC) for TRC Project Phase II

Prof. Ashutosh Sharma Chairperson, Governing Council, ARCI, Hyderabad	Chairman
Prof. Vikram Jayaram Honorary Professor Department of Materials Engineering Indian Institute of Science (IISc.), Bangalore	Member
Prof. Yogesh M. Joshi Department of Chemical Engineering Indian Institute of Technology (IIT), Kanpur	Member
Prof. M.S. Ramachandra Rao Department of Physics Indian Institute of Technology (IIT), Madras	Member
Prof. Chandra Shekar Sharma Professor (Dean R&D), Department of Chemical Engineering Indian Institute of Technology (IIT), Hyderabad	Member
Secretary or his/her nominee Department of Science & Technology, New Delhi	Member (ex-officio)
Additional Secretary & Financial Adviser or his/her nominee Department of Science & Technology, New Delhi	Member (ex-officio)
Director ARCI, Hyderabad Hyderabad	Member Secretary (ex-officio)



**International Advanced Research Centre for
Powder Metallurgy & New Materials**
(An Autonomous R&D Centre of Department of Science and Technology,
Government of India)

II. Committees Constituted by the Governing Council

(i) Finance Committee (F.C.)

Dr. R.Vijay Director, ARCI	(Chairman) (ex-officio)
Additional Secretary & Financial Adviser or his/her nominee Department of Science and Technology (DST), New Delhi	Member (ex-officio)
Head, Autonomous Institution Division Department of Science and Technology (DST), New Delhi	Member (ex-officio)
Shri. Z. V. S. Prasad, IDAS (Retired) Former Additional Controller General, DRDO-Defence Research and Development Lab (DRDL) Hyderabad	External Member
Shri D. Srinivasa Rao, Associate Director, ARCI, Hyderabad	Member
Senior Finance &Accounts Officer (SFAO), ARCI, Hyderabad	Convener & Member Secretary

(ii) Technical Advisory Groups (TAGs)

The Governing Council constitutes TAGs to assess and review R&D and other works of each Centres of Excellence (CoEs). Each Technical Advisory Group is constituted by eminent academicians/scientists.

(i) Centre for Nanomaterials& Centre for Carbon Materials	
Dr. Ashok K. Ganguli (Chairman)	Indian Institute of Technology, Delhi
Prof.Lakshmi KantamMannepalli (Member)	Institute of Chemical Technology, Mumbai
Dr.SagarMitra (Member)	Indian Institute of Technology, Bombay
Dr. B. L. V. Prasad (Member)	Centre for Nano & Soft Matter Sciences, Hubli
Prof.Amlan J. Pal (Member)	UGC-DAE Consortium for Scientific Research University, Indore
Prof.VivekPolshettiwar(Member)	Tata Institute of Fundamental Research, Mumbai
(ii) Centre for Advanced Ceramic Materials & Centre for Sol-Gel Coatings	
Prof.VikramJayaram (Chairman)	Indian Institute of Science, Bangalore
Prof. K.V. Shriram (Member)	Vikram Sarabhai Space Centre, Thiruvananthapuram
Prof. H. S. Maiti (Member)	Govt. College of Engg. & Ceramic Technology, Kolkata
Dr K.G.K. Warriar (Member)	National Institute for Interdisciplinary Science and Technology, Thiruvananthapuram
Dr. V. V. Bhanuprasad (Member)	Defence Metallurgical Research Laboratory, Hyderabad
Dr.VivekanandKain (Member)	Bhabha Atomic Research Centre, Mumbai



**International Advanced Research Centre for
Powder Metallurgy & New Materials**
(An Autonomous R&D Centre of Department of Science and Technology,
Government of India)

(iii) Centre for Engineered Coatings	
Dr. Indranil Chatteraj (Chairman)	National Metallurgical Laboratory, Jamshedpur
Dr. M. Kamaraj (Member)	Indian Institute of Technology, Madras
Dr. V. S. Raja (Member)	Indian Institute of Technology, Bombay
Dr. Deepak K. Das (Member)	Defence Metallurgical Research Laboratory, Hyderabad
Dr. D.A. Karandikar (Member)	Kinetic Surface Technologies, Pune
(iv) Centre for Laser Processing of Materials	
Prof. Indiranil Manna (Chairman)	Birla Institute of Technology, Mesra
Prof. T. Jayakumar (Member)	National Institute of Technology, Warangal
Prof. Amitava De (Member)	Indian Institute of Technology, Bombay
Prof. J.E. Diwakar (Member)	Indian Institute of Science, Bangalore
Prof. Jyotsna Dutta Mujumdar (Member)	Indian Institute of Technology, Kharagpur
(v) Centre for Solar Energy Materials	
Prof. A. Subrahmanyam (Chairman)	GITAM University, Vishakhapatnam
Dr. O.S. Sastry (Member)	International Solar Alliance
Prof. Kiran Deshpande (Member)	Savitribai Phule Pune University, Pune
Prof. K. Srinivas Reddy (Member)	Indian Institute of Technology, Madras
Prof. Monica Katiyar (Member)	Indian Institute of Technology, Kanpur
(vi) Centre for Automotive Energy Materials & Centre for Fuel Cell Technology	
Prof. Suddhasatwa Basu (Chairman)	CSIR-Institute of Minerals & Matls. Tech. Bhubaneswar
Dr. Ajay Dhar (Member)	CSIR-Academy of Scientific & Innovation Research, Ghaziabad
Prof. Sreenivas Jayanthi (Member)	Indian Institute of Technology, Madras
Prof. Aninda J. Bhattacharyya (Member)	Indian Institute of Science, Bangalore
Dr. N. Lakshminarasamma (Member)	Indian Institute of Technology, Madras
Mr. NS Ramanathan (Member)	LUCAS-TVS "AALIM" Centre, Chennai
Dr. V. Natarajan (Member)	Naval Physical & Oceanographic Laboratory, Kochi
(vii) Centre for Materials Characterisation and Testing	
Prof. Indradev Samajdar (Chairman)	Indian Institute of Technology, Bombay
Dr. G. K. Dey (Member)	Bhabha Atomic Research Centre, Mumbai
Dr. Avanish K. Srivastava (Member)	CSIR-AMPRI, Bhopal
Prof. Satyam Suwas (Member)	Indian Institute of Science, Bangalore
Prof. P. Venkata Satyam (Member)	Indian Institute of Technology, Bhubaneswar
Dr. R. Balamuralikrishnan (Member)	Defence Metallurgical Research Laboratory, Hyderabad



**International Advanced Research Centre for
Powder Metallurgy & New Materials**
(An Autonomous R&D Centre of Department of Science and Technology,
Government of India)

(vii) Centre for Technology Acquisition and Transfer	
Prof. Rishiksha T. Krishnan (Chairman)	Indian Institute of Management, Bangalore
Dr. Aravind Chinchure (Member)	QLEAP Academy, Pune
Dr. Premnath Venugopalan (Member)	National Chemical Laboratory, Pune
Ms. Poyini Bhatt (Member)	Society for Innovation & Entrepreneurship, IIT Bombay
Dr. Anita Gupta (Member)	Department of Science & Technology, New Delhi

I. Committees Constituted by the Director ARCI (as on 01.10.2024)

- (i) Internal Complaints Committees (ICC), ARCI-Hyderabad & Chennai Centres
- (ii) Official Language Implementation Committee (OLIC)
- (iii) Grievance Committee
- (iv) Welfare Committee, ARCI-Hyderabad & Chennai Centres
- (v) Safety Committees, ARCI-Hyderabad & Chennai Centres
- (vi) Committee for Development and Safeguarding of Greenery in ARCI Campus
- (vii) Media Cell
- (viii) Website Hosting, Development & Maintenance Committee
- (ix) Sports & Games Committee
- (x) Canteen Committee
- (xi) Co-coordinator for Procurement of Chemicals & Glassware
- (xii) Co-coordinator for Procurement of various Gases
- (xiii) Committee for Materials Management System
- (xiv) Stores & Purchase related Committees



**International Advanced Research Centre for
Powder Metallurgy & New Materials**
(An Autonomous R&D Centre of Department of Science and Technology,
Government of India)

1.8 Directory of Officers and employees [Section 4(1)(b)(ix)] (as on 13-02-2025)

Sl. No.	Name of the Employee Shri/Smt./Kum.	Designation	Telephone Nos.	Email ID
01.	Dr. R. Vijay	Director	040-24452304	vijay@arci.res.in
02.	D. Srinivasa Rao	Associate Director	040-24452374	raods@arci.res.in/
03.	Dr. Pawan Kumar Jain	Associate Director	040-24452339	pkjain@arci.res.in
04.	Dr. G. Ravi Chandra	Scientist "G"	040-24452360	ravi.gundakaram@arci.res.in
05.	Dr. R. Subasri	Scientist "G"	040-24452465	subasri@arci.res.in
06.	V. Balaji Rao	Scientist "G"	040-24452376	vbalajirao@arci.res.in
07.	Dr. L. Ramakrishna	Scientist "G"	040-24452327	lrama@arci.res.in
08.	Dr. Bhaskar Prasad Saha	Scientist "G"	040-24452324	bpsaha@arci.res.in
09.	Dr. Sanjay Bhardwaj	Scientist "G"	040-24452312	sanjay@arci.res.in
10.	Dr. Shanmugasundaram Sakthivel	Scientist "G"	040-24452454	ssakthivel@arci.res.in
11.	Dr. Pramod Hiralal Borse	Scientist "G"	040-24452426	phborse@arci.res.in
12.	Dr. Joydip Joardar	Scientist "G"	040-24452411	joydip@arci.res.in
13.	Dr. G. Siva Kumar	Scientist "G"	040-24452379	gsivakumar@arci.res.in
14.	Dr. Ravi Nathuram Bathe	Scientist "G"	040-24452480	ravi@arci.res.in
15.	Dr. I. Ganesh	Scientist "F"	040-24452396	ibramganesh@arci.res.in
16.	Dr. Malobika Karanjai	Scientist "F"	040-24452381	malobika@arci.res.in
17.	Dr. R. Prakash	Scientist "F"	044-66632801	rprakash@arci.res.in
18.	Dr. S.M. Shariff	Scientist "F"	040-24452424/ 433	shariff@arci.res.in
19.	Dr. D. Siva Prahasam	Scientist "F"	044-66632801	sprakash@arci.res.in
20.	Dr. B.V. Sarada	Scientist "F"	040-24452448	sarada@arci.res.in



**International Advanced Research Centre for
Powder Metallurgy & New Materials**
(An Autonomous R&D Centre of Department of Science and Technology,
Government of India)

Sl. No.	Name of the Employee Shri/Smt./Kum.	Designation	Telephone Nos.	Email ID
21.	K.V. PhaniPrabhakar	Scientist "F"	040-24452329	phani@arci.res.in
22.	Dr.Neha Yeshwanta Hebalkar	Scientist "F"	040-24452365	neha@arci.res.in
23.	Dr. S.B. Chandrasekhar	Scientist "F"	040-24452482	chandru@arci.res.in
24.	Dr.Nitin P. Wasekar	Scientist "F"	040-24452490	nitin@arci.res.in
25.	Dr.Dibyendu Chakravarty	Scientist "F"	040-24452407	dibyenduc@arci.res.in
26.	Dr.Kaliyan Hembram	Scientist "F"	040-24452408	kaliyan@arci.res.in
27.	Dr. Sanjay R. Dhage	Scientist "F"	040-24452446	dhage@arci.res.in
28.	Dr. K. Suresh	Scientist "F"	040-24452486	sureshkoppoju@arci.res.in
29.	Dr. P. Suresh Babu	Scientist "F"	040-24452412	pitchuka@arci.res.in
30.	Dr. Krishna Valleti	Scientist "F"	040-24452349	krishna@arci.res.in
31.	Dr. M. Buchi Suresh	Scientist "F"	040-24452472	suresh@arci.res.in
32.	Dr. Srinivasan Anandan	Scientist "F"	040-24452478	anandan@arci.res.in
33.	Dr. K. Murugan	Scientist "F"	040-24452485	murugan@arci.res.in
34.	Dr.Dulal Chandra Jana	Scientist "F"	040-24452390	janad@arci.res.in
35.	Dr.Papiya Biswas	Scientist "F"	040-24452439	papiya@arci.res.in
36.	Dr. R. Easwaramoorthi	Scientist "F"	040-24452457	easwar@arci.res.in
37.	S. Nirmala	Scientist "F"	040-24452406	nirmala@arci.res.in
38.	Dr. K. Ramya	Senior Scientist (Contract)	044-66632701	ramya@arci.res.in
39.	Dr. T. Chandrasekhar	Scientist "F"	-	-
40.	Manish Tak	Scientist "E"	040-24452450	manish@arci.res.in
41.	Dr.Gururaj Telasang	Scientist "E"	040-24452487	gururajst@arci.res.in
42.	Dr. R. Senthil Kumar	Scientist "E"	040-24452431	senthil@arci.res.in
43.	Dr. S. Kumar	Scientist "E"	040-24452404	skumar@arci.res.in



**International Advanced Research Centre for
Powder Metallurgy & New Materials**
(An Autonomous R&D Centre of Department of Science and Technology,
Government of India)

Sl. No.	Name of the Employee Shri/Smt./Kum.	Designation	Telephone Nos.	Email ID
44.	Priya Anish Mathews	Scientist "E"	040-24452423	priya@arci.res.in
45.	Dr.PrasenjitBarick	Scientist "E"	040-24452441	prasenjit@arci.res.in
46.	Dr. Naveen Manhar Chavan	Scientist "E"	040-24452325	naveen@arci.res.in
47.	M. Ramakrishna	Scientist "E"	040-24452442	ramakrishna@arci.res.in
48.	S. Sudhakara Sarma	Scientist "E"	040-24452332	sssarma@arci.res.in
49.	R. Vijaya Chandar	Scientist "E"	040-24452362	vijay_ravula@arci.res.in
50.	Dr.Pandu Ramavath	Scientist "E"	040-24452351	pandu@arci.res.in
51.	Arun Seetharaman	Scientist "E"	040-24452352	arun@arci.res.in
52.	Dr. Mani Karthik	Senior Scientist (Contract)	040-24452512	mkarthik@arci.res.in
53.	Dr. D. Prabhu	Scientist "E"	044-66632801	dprabhu@arci.res.in
54.	J. Revathi	Scientist "D"	040-24452445	revathi@arci.res.in
55.	Dr. M.B. Sahana	Senior Scientist (Contract)	044-66632801	sahanamb@arci.res.in
56.	Dr. R. Balaji	Senior Scientist (Contract)	044-66632701	rbalaji@arci.res.in
57.	Dr. Raman Varadarajan	Scientist (Contract)	044-66632701	vedarajan.raman@arci.res.in
58.	Dr. V. Ganapathy	Scientist (Contract)	040-244525466	ganagv@arci.res.in
59.	Dr.Bijoy Kumar Das	Scientist (Contract)	044-66632807	bijoydas@project.arci.res.in
60.	S. Ramakrishnan	Scientist (Contract)	044-66632724	ramkrishnan@project.arci.res.in
61.	K. Divya	Scientist "C"	040-24452502	divya@arci.res.in
62.	Dr. Amit Das	Scientist "C"	040-24452524	amitdas@arci.res.in
63.	Dr. V.V.N. Phani Kumar	Scientist (Contract)	044-66632820	phanikumar.vaddi@project.arci.res.in
64.	Dr. Athira K S	Scientist "B"	040-24452550	athira@arci.res.in
65.	Gyan Prakash Sahoo	Scientist "B"	040-24452582	gyaanprakash@arci.res.in



**International Advanced Research Centre for
Powder Metallurgy & New Materials**
(An Autonomous R&D Centre of Department of Science and Technology,
Government of India)

Sl. No.	Name of the Employee Shri/Smt./Kum.	Designation	Telephone Nos.	Email ID
66.	K. Rama Chandra Somaraju	Technical Officer "E"	040-24452416	somarajuk@arci.res.in
67.	K. Srinivasa Rao	Technical Officer "D"	040-24452335	ksrao@arci.res.in
68.	Ch. Sambasiva Rao	Technical Officer "D"	040-24452402	csrao@arci.res.in
69.	M. Srinivas	Technical Officer "D"	040-24452391	msrinivas@arci.res.in
70.	B.V. Shalini	Technical Officer "C"	040-24452389	shalini@arci.res.in
71.	A. Raja Shekhar Reddy	Technical Officer "C"	040-24452453	arreddy@arci.res.in
72.	L. Babu	Technical Officer (Contract)	044-66632820	babu.lakshmanan@ project.arci.res.in
73.	A. R. Srinivas	Technical Officer "C"	040-24452476	arsrinivas@arci.res.in
74.	E. Anbu Rasu	Technical Officer "C"	040-24452385	anbu@arci.res.in
75.	S. Sankar Ganesh	Technical Officer "C"	040-24452579	sankar@arci.res.in
76.	K. Naresh Kumar	Technical Officer "C"	040-24452578	naresh@arci.res.in
77.	M. Ilaiyaraja	Technical Officer "C"	040-24452528	ilaiyaraja@arci.res.in
78.	P. V. V. Srinivas	Technical Officer "C"	040-24452477	srinivaspwv@arci.res.in
79.	N. Aruna	Technical Officer "C"	040-24452422	aruna@arci.res.in
80.	R. Anbarasu	Technical Officer "C"	040-24452527	anbarasu@arci.res.in
81.	M.R. Renju	Technical Officer "B"	040-24452343	renju@arci.res.in
82.	J. Shyam Rao	Technical Officer "A"	040-24452481	-
83.	Gugulothu Murthy	Technical Assistant "A"	040-24452350	-
84.	Padval Rajesh	Technical Assistant "A"	040-24452350	-
85.	Bhukya Vijay	Technical Assistant "A"	040-24452576	-
86.	Golu Kumar Jha	Technical Assistant "A"	040-24452531	-



**International Advanced Research Centre for
Powder Metallurgy & New Materials**
(An Autonomous R&D Centre of Department of Science and Technology,
Government of India)

Sl. No.	Name of the Employee Shri/Smt./Kum.	Designation	Telephone Nos.	Email ID
87.	Shaikh Burani Shareef	Technical Assistant "A"	-	-
88.	Ruthala Dhanunjaya	Technical Assistant "A"	-	-
89.	Shirsak Majumder	Technical Assistant "A"	-	-
90.	D. Krishna Sagar	Technician "F"	040-24452449	-
91.	K.V.B. VasanthaRayudu	Technician "F"	040-24452417/ 370	-
92.	G. Venkata Rao	Technician "F"	040-24452471	-
93.	E. Konda	Technician "E"	040-24452530/ 415	-
94.	B. Venkanna	Technician "E"	040-24452366	-
95.	P. Anjaiah	Technician "E"	040-24452415	-
96.	A. Ramesh	Technician "E"	040-24452421/ 370	-
97.	A. Praveen Kumar	Technician "E"	040-24452394	-
98.	B. Hemanth Kumar	Technician "E"	040-24452585/ 370	-
99.	D. Kutumba Rao	Technician "E"	040-24452401	-
100.	K. Satyanarayana Reddy	Technician "E"	040-24452558/ 370	-
101.	D.P. Surya Prakash Rao	Technician "E"	040-24452309/ 303	-
102.	Govinda Kumar	Technician "D"	040-24452355	-
103.	A. Jagan	Technician "D"	040-24452394	-
104.	Sushanta Mukhopadhyay	Technician "D"	040-24452389	-
105.	M. Satyanand	Technician "D"	040-24452522	-
106.	P. Suri Babu	Technician "D"	040-24452353	-
107.	G. Anjan Babu	Technician "D"	040-24452309/ 303	-
108.	Shaik Ahmed	Technician "D"	040-24452463/ 525	-
109.	K. Ashok	Technician "D"	040-24452401	-



**International Advanced Research Centre for
Powder Metallurgy & New Materials**
(An Autonomous R&D Centre of Department of Science and Technology,
Government of India)

Sl. No.	Name of the Employee Shri/Smt./Kum.	Designation	Telephone Nos.	Email ID
110.	E. Yadagiri	Technician "D"	040-24452309	-
111.	Ch. Jangaiah	Technician "D"	040-24452359	-
112.	I. Prabhu	Technician "D"	040-24452366	-
113.	Mothe Lingaiah	Technician "C"	040-24452387	-
114.	S. Narsing Rao	Technician "B"	040-24452401	-
115.	Aan Singh	Technician "B"	0124-2570215	
116.	Gaje Singh	Technician "B"	0124-2570215	
117.	Kadiri Sai Charan	Technician "A"	040-24452397/ 370	
118.	Sushant Nayak	Technician "A"	040-24452309/ 303	
119.	Desetti Bala Surya Krishna	Technician "A"	040-24452567	-
120.	Gedela Janaki Rao	Technician "A"	040-24452350	-
121.	Vemula Prashanth	Technician "A"	040-24452522	-
122.	Kukunuri Dhananjee Rao	Technician "A"	040-24452428	-
123.	Jadhav Balwant Rangrao	Technician "A"	040-24452414	-
124.	Deepak Kumar	Technician "A"	040-24452403	-
125.	Kudupudi Rupendra Satish	Technician "A"	-	-
126.	N. Srinivas	Senior Stores & Purchase Officer	040-24452326	n.srinivas@arci.res.in sspoarci@arci.res.in
127.	G. M. Raj Kumar	Senior Finance & Accounts Officer	040-24452361	gmrk@arci.res.in
128.	A. Srinivas	Senior Administrative & Personnel Officer	040-24452356	asrinivas@arci.res.in
129.	Anirban Bhattacharjee	Finance & Accounts Officer (Projects)	040-24452500	anirban@arci.res.in
130.	N. Aparna Rao	Staff Officer to Director	040-24452302	aparna@arci.res.in
131.	Y. Krishna Sarma	Officer Gr. "C"	040-24452364	yksarma@arci.res.in



**International Advanced Research Centre for
Powder Metallurgy & New Materials**
(An Autonomous R&D Centre of Department of Science and Technology,
Government of India)

Sl. No.	Name of the Employee Shri/Smt./Kum.	Designation	Telephone Nos.	Email ID
132.	Poduri Venugopal	Officer Gr. "C"	040-24452473	venugopalp@arci.res.in
133.	P. Kamal Vaishali	Officer Gr. "B"	040-24452354	vaishali@arci.res.in
134.	D. Ramesh	Security, Fire & Safety Officer	040-24452358	ramesh.durai@arci.res.in
135.	G. Gopal Rao	Officer Gr. "B"	040-24452588	gopalrao@arci.res.in
136.	B. Laxman	Officer Gr. "B"	040-24452555	laxman.29@arci.res.in
136.	Ravi Singh	Officer Gr. "B"	040-24452345	ravisingh@arci.res.in
138.	Ms. Rajalakshmi Nair	Officer Gr. "A"	040-24452373	rajam.nair@arci.res.in
139.	Narendra Kumar Bhakta	Officer Gr. "A"	040-24452323	nk.bhakta@arci.res.in
140.	K. Madura Vani	Officer Gr. "A"	040-24452305	admn@arci.res.in
141.	Dr. Rambha Singh	Junior Translation Officer	040-24452456	rambha@arci.res.in
142.	Ramavathu Ranga Naik	Assistant Gr. "B"	040-24452580	fao@arci.res.in
143.	Boorugu Venkatesham	Assistant Gr. "B"	040-24452287	fao@arci.res.in
144.	Pokalkar Sai Kishore	Assistant Gr. "B"	040-24452443	fao@arci.res.in
145.	Sudheendra	Assistant Gr. "B"	040-24452515	hrd@arci.res.in
146.	Pagadala Shiva Prasad Reddy	Assistant Gr. "B"	040-24452363	ssp.reddy@arci.res.in / imports@arci.res.in
147.	Ch. Venugopal	Assistant Gr. "B"	040-24452321	fao@arci.res.in
148.	Edunuri Ramesh	Assistant Gr. "B"	040-24452399	stores@arci.res.in
149.	A. Balraj	Assistant Gr. "B"	040-24452387	fao@arci.res.in
150.	K. Prashanth	Assistant Gr. "A"	040-24452322	stores@arci.res.in
151.	Thati Thoti T.Koteswar Rao	Assistant Gr. "A"	040-24452514	admn@arci.res.in
152.	Nalamasa Sampathkumar	Assistant Gr. "A"	040-24452304	-



**International Advanced Research Centre for
Powder Metallurgy & New Materials**
(An Autonomous R&D Centre of Department of Science and Technology,
Government of India)

Sl. No.	Name of the Employee Shri/Smt./Kum.	Designation	Telephone Nos.	Email ID
153.	Ramavath Sunil Naik	Assistant Gr. "A"	040-24452587	admn@arci.res.in
154.	Rayikindi Ganesh	Assistant Gr. "A"	040-24452425	hrd@arci.res.in
155.	Sai Kumar Kandhukuri	Assistant Gr. "A"	-	-
156.	Ala Prasannanjaneyulu	Assistant Gr. "A"	040-24452359	-
157.	Hanumanthu Vasista Rao	Assistant Gr. "A"	040-24452541	-
158.	M.A. FazalHussain	Driver "C" (MACP)	040-24452375	-
159.	Sakina Hussain	Lab Assistant 'A'/ MTS	040-24452581	-

**1.9 Monthly Remuneration received by officers & employees including system of compensation
[Section 4(1)(b)(x)]: (as on 13-02-2025)**

Sl. No.	Name of the Employee Shri/Smt./Kum.	Designation	Basic Pay and Level of 7 th Pay Matrix/Consolidated Salary as on 01/01/2025
1.	Dr. R. Vijay	Director	Rs.211800/- Level - 14
2.	D. Srinivasa Rao	Associate Director	Rs.218200/- Level - 14
3.	Dr. Pawan Kumar Jain	Associate Director	Rs.218200/- Level - 14
4.	Dr. G. Ravi Chandra	Scientist "G"	Rs.218200/- Level - 14
5.	Dr. R. Subasri	Scientist "G"	Rs.205600/- Level - 14
6.	V. Balaji Rao	Scientist "G"	Rs.218200/- Level - 14
7.	Dr. L. Ramakrishna	Scientist "G"	Rs.199600/- Level - 14
8.	Dr. Bhaskar Prasad Saha	Scientist "G"	Rs.211800/- Level - 14
9.	Dr. Sanjay Bhardwaj	Scientist "G"	Rs.193800/- Level - 14
10.	Dr. Shanmugasundaram Sakthivel	Scientist "G"	Rs.205600/- Level - 14
11.	Dr. Pramod Hiralal Borse	Scientist "G"	Rs.211800/- Level - 14



**International Advanced Research Centre for
Powder Metallurgy & New Materials**
(An Autonomous R&D Centre of Department of Science and Technology,
Government of India)

Sl. No.	Name of the Employee Shri/Smt./Kum.	Designation	Basic Pay and Level of 7 th Pay Matrix/Consolidated Salary as on 01/01/2025
12.	Dr. Joydip Joardar	Scientist "G"	Rs.193800/- Level - 14
13.	Dr. G. Siva Kumar	Scientist "G"	Rs.188200/- Level – 14
14.	Dr. Ravi Nathuram Bathe	Scientist "G"	Rs.182700/- Level - 14
15.	Dr. I. Ganesh	Scientist "F"	Rs.186900/- Level - 13A
16.	Dr. Malobika Karanjai	Scientist "F"	Rs.192500/- Level - 13A
17.	Dr. R. Prakash	Scientist "F"	Rs.198300/- Level - 13A
18.	Dr. S.M. Shariff	Scientist "F"	Rs.176200/- Level - 13A
19.	Dr. D. Siva Prahasam	Scientist "F"	Rs.176200/- Level - 13A
20.	Dr. B.V. Sarada	Scientist "F"	Rs.176200/- Level - 13A
21.	K.V. Phani Prabhakar	Scientist "F"	Rs.181500/- Level - 13A
22.	Dr. Neha Yeshwanta Hebalkar	Scientist "F"	Rs.171100/- Level - 13A
23.	Dr. S.B. Chandrasekhar	Scientist "F"	Rs.171100/- Level - 13A
24.	Dr. Nitin P. Wasekar	Scientist "F"	Rs.166100/- Level - 13A
25.	Dr. Dibyendu Chakravarty	Scientist "F"	Rs.166100/- Level - 13A
26.	Dr. Kaliyan Hembram	Scientist "F"	Rs.161300/- Level – 13A
27.	Dr. Sanjay R. Dhage	Scientist "F"	Rs.166100/- Level – 13A
28.	Dr. K. Suresh	Scientist "F"	Rs.171100/- Level – 13A
29.	Dr. P. Suresh Babu	Scientist "F"	Rs.156600/- Level – 13A
30.	Dr. Krishna Valleti	Scientist "F"	Rs.156600/- Level – 13A
31.	Dr. M. Buchi Suresh	Scientist "F"	Rs.156600/- Level – 13A
32.	Dr. Srinivasan Anandan	Scientist "F"	Rs.156600/- Level – 13A



**International Advanced Research Centre for
Powder Metallurgy & New Materials**
(An Autonomous R&D Centre of Department of Science and Technology,
Government of India)

Sl. No.	Name of the Employee Shri/Smt./Kum.	Designation	Basic Pay and Level of 7 th Pay Matrix/Consolidated Salary as on 01/01/2025
33.	Dr. K. Murugan	Scientist "F"	Rs.161300/- Level – 13A
34.	Dr. Dulal Chandra Jana	Scientist "F"	Rs. 161300/- Level – 13A
35.	Dr.Papiya Biswas	Scientist "F"	Rs.151400/- Level – 13A
36.	Dr. R. Easwaramoorthi	Scientist "F"	Rs.151400/- Level – 13A
37.	S. Nirmala	Scientist "F"	Rs.155900/- Level – 13A
38.	Dr. K. Ramya	Senior Scientist (Contract)	Rs.259000/-
39.	T. Chandrasekhar	Scientist "F"	Rs.192500/- Level – 13A
40.	Manish Tak	Scientist "E"	Rs.142700/- Level - 13
41.	Dr.Gururaj Telasang	Scientist "E"	Rs.142700/- Level - 13
42.	Dr. R. Senthil Kumar	Scientist "E"	Rs.142700/- Level - 13
43.	Dr. S. Kumar	Scientist "E"	Rs.138500/- Level - 13
44.	Priya Anish Mathews	Scientist "E"	Rs.138500/- Level - 13
45.	Dr.Prasenjit Barick	Scientist "E"	Rs.138500/- Level - 13
46.	Dr. Naveen Manhar Chavan	Scientist "E"	Rs.138500/- Level - 13
47.	M. Ramakrishna	Scientist "E"	Rs.138500/- Level - 13
48.	S. Sudhakara Sarma	Scientist "E"	Rs.138500/- Level - 13
49.	R. Vijaya Chandar	Scientist "E"	Rs.134500/- Level - 13
50.	Dr.Pandu Ramavath	Scientist "E"	Rs.134500/- Level - 13
51.	Arun Seetharaman	Scientist "E"	Rs.134500/- Level - 13
52.	Dr. Mani Karthik	Senior Scientist (Contract)	Rs.2,43,000/- (Consolidated Pay)



**International Advanced Research Centre for
Powder Metallurgy & New Materials**
(An Autonomous R&D Centre of Department of Science and Technology,
Government of India)

Sl. No.	Name of the Employee Shri/Smt./Kum.	Designation	Basic Pay and Level of 7 th Pay Matrix/Consolidated Salary as on 01/01/2025
53.	Dr. D. Prabhu	Scientist "E"	Rs.130600/- Level - 13
54.	J. Revathi	Scientist "D"	Rs.91400/- Level - 12
55.	Dr. M.B. Sahana	Senior Scientist (Contract)	Rs.2,22,900/-
56.	Dr. R. Balaji	Senior Scientist (Contract)	Rs.1,88,000/-
57.	Dr. Raman Varadarajan	Scientist (Contract)	Rs.2,04,800/-
58.	Dr. V. Ganapathy	Scientist (Contract)	Rs.1,68,000/-
59.	Dr. Bijoy Kumar Das	Scientist (Contract)	Rs.1,73,000/-
60.	S. Ramakrishnan	Scientist (Contract)	Rs.1,59,000/-
61.	K. Divya	Scientist "C"	Rs.78500/- Level – 11
62.	Dr. Amit Das	Scientist "C"	Rs.74000/- Level – 11
63.	Dr. V.V.N. Phani Kumar	Scientist (Contract)	Rs.1,36,000/-
64.	Dr. Athira K S	Scientist "B"	Rs. 57800/- Level - 10
65.	Gyaan Prakash Sahoo	Scientist "B"	Rs. 57800/- Level - 10
66.	K. Rama Chandra Somaraju	Technical Officer "E"	Rs.147000/- Level - 13
67.	K. Srinivasa Rao	Technical Officer "D"	Rs.102800/- Level - 12
68.	Ch. Sambasiva Rao	Technical Officer "D"	Rs.102800/- Level - 12
69.	M. Srinivas	Technical Officer "D"	Rs.94100/- Level - 12
70.	B.V. Shalini	Technical Officer "C"	Rs.85800/- Level - 11
71.	A. Raja Shekhar Reddy	Technical Officer "C"	Rs.85800/- Level - 11
72.	L. Babu	Technical Officer "C" (Contract)	Rs.1,36,000



**International Advanced Research Centre for
Powder Metallurgy & New Materials**
(An Autonomous R&D Centre of Department of Science and Technology,
Government of India)

Sl. No.	Name of the Employee Shri/Smt./Kum.	Designation	Basic Pay and Level of 7 th Pay Matrix/Consolidated Salary as on 01/01/2025
73.	A. R. Srinivas	Technical Officer "C"	Rs.83300/- Level - 11
74.	E. AnbuRasu	Technical Officer "C"	Rs.76200/- Level - 11
75.	S. Sankar Ganesh	Technical Officer "C"	Rs.76200/- Level - 11
76.	K. Naresh Kumar	Technical Officer "C"	Rs.74000/- Level - 11
77.	M. Ilaiyaraja	Technical Officer "C"	Rs.74000/- Level - 11
78.	P. V. V. Srinivas	Technical Officer "C"	Rs.74000/- Level - 11
79.	N. Aruna	Technical Officer "C"	Rs.69700/- Level - 11
80.	R. Anbarasu	Technical Officer "C"	Rs.69700/- Level - 11
81.	M.R. Renju	Technical Officer "B"	Rs.67000/- Level - 10
82.	J. Shyam Rao	Technical Officer "A"	Rs.52000/- Level - 7
83.	Gugulothu Murthy	Technical Assistant "A"	Rs.39900/- Level - 6
84.	Padval Rajesh	Technical Assistant "A"	Rs. 36500/- Level - 6
85.	Bhukya Vijay	Technical Assistant "A"	Rs. 36500/- Level - 6
86.	Golu Kumar Jha	Technical Assistant "A"	Rs. 36500/- Level - 6
87.	Shaikh Burani Shareef	Technical Assistant "A"	Rs. 35400/- Level - 6
88.	Ruthala Dhanunjaya	Technical Assistant "A"	Rs. 35400/- Level - 6
89.	Shirsak Majumder	Technical Assistant "A"	Rs. 35400/- Level - 6
90.	D. Krishna Sagar	Technician "E"	Rs.66000/- Level - 7
91.	K.V.B. VasanthaRayudu	Technician "E"	Rs.66000/- Level - 7



**International Advanced Research Centre for
Powder Metallurgy & New Materials**
(An Autonomous R&D Centre of Department of Science and Technology,
Government of India)

Sl. No.	Name of the Employee Shri/Smt./Kum.	Designation	Basic Pay and Level of 7 th Pay Matrix/Consolidated Salary as on 01/01/2025
92.	G. Venkata Rao	Technician "E"	Rs.66000/- Level - 7
93.	E. Konda	Technician "E"	Rs.66000/- Level - 7
94.	B. Venkanna	Technician "E"	Rs.66000/- Level - 7
95.	P. Anjaiah	Technician "E"	Rs.68000/- Level - 7
96.	A. Ramesh	Technician "E"	Rs.62200/- Level - 7
97.	A. Praveen Kumar	Technician "E"	Rs.66000/- Level - 7
98.	B. Hemanth Kumar	Technician "E"	Rs.62200/- Level - 7
99.	D. Kutumba Rao	Technician "E"	Rs.66000/- Level - 7
100.	K. Satyanarayana Reddy	Technician "E"	Rs.66000/- Level - 7
101.	D.P. Surya Prakash Rao	Technician "E"	Rs.68000/- Level - 7
102.	Govinda Kumar	Technician "D"	Rs.64100/- Level - 6
103.	A. Jagan	Technician "D"	Rs.60400/- Level - 6
104.	Sushanta Mukhopadhyay	Technician "D"	Rs.58600/- Level - 6
105.	M. Satyanand	Technician "D"	Rs.60400/- Level - 6
106.	P. Suri Babu	Technician "D"	Rs.55200/- Level - 6
107.	G. Anjan Babu	Technician "D"	Rs.53600/- Level - 6
108.	Shaik Ahmed	Technician "D"	Rs.49000/- Level - 6
109.	K. Ashok	Technician "D"	Rs.49000/- Level - 6
110.	E. Yadagiri	Technician "D"	Rs.49000/- Level - 6



**International Advanced Research Centre for
Powder Metallurgy & New Materials**
(An Autonomous R&D Centre of Department of Science and Technology,
Government of India)

Sl. No.	Name of the Employee Shri/Smt./Kum.	Designation	Basic Pay and Level of 7 th Pay Matrix/Consolidated Salary as on 01/01/2025
111.	I. Prabhu	Technician "D"	Rs.52000/- Level - 6
112.	Ch. Jangaiah	Technician "D"	Rs.49000/- Level - 6
113.	Mothe Lingaiah	Technician "C"	Rs.43600/- Level - 6
114.	S. Narsing Rao	Technician "B"	Rs.44100/- Level - 5
115.	Aan Singh	Technician "B"	Rs.45400/- Level - 5
116.	Gaje Singh	Technician "A"	Rs.42800/- Level - 4
117.	Kadiri Sai Charan	Technician "A"	Rs.28700/- Level - 4
118.	Sushant Nayak	Technician "A"	Rs.28700/- Level - 4
119.	Desetti Bala Surya Krishna	Technician "A"	Rs.28700/- Level - 4
120.	GedelaJanaki Rao	Technician "A"	Rs.28700/- Level - 4
121.	Vemula Prashanth	Technician "A"	Rs.28700/- Level - 4
122.	Kukunuri Dhananjee Rao	Technician "A"	Rs. 27900/- Level - 4
123.	Jadhav Balwant Rangrao	Technician "A"	Rs. 25500/- Level - 4
124.	Deepak Kumar	Technician "A"	Rs. 26300/- Level - 4
125.	Kudupudi Rupendra Satish	Technician "A"	Rs. 26300/- Level-4
126.	N. Srinivas	Senior Stores & Purchase Officer	Rs.109100/- Level - 12
127.	G. M. Raj Kumar	Senior Finance & Accounts Officer	Rs.96900/- Level - 12
128.	A. Srinivas	Senior Administrative & Personnel Officer	Rs.96900/- Level - 12
129.	Anirban Bhattacharjee	Finance & Accounts Officer (Projects)	Rs.93800/- Level - 11



**International Advanced Research Centre for
Powder Metallurgy & New Materials**
(An Autonomous R&D Centre of Department of Science and Technology,
Government of India)

Sl. No.	Name of the Employee Shri/Smt./Kum.	Designation	Basic Pay and Level of 7 th Pay Matrix/Consolidated Salary as on 01/01/2025
130.	N. Aparna Rao	Staff Officer to Director	Rs.91100/- Level - 11
131.	D. Ramesh	Security, Fire & Safety Officer	Rs.73200/- Level - 10
132.	Y. Krishna Sarma	Officer Gr. "C"	Rs.85800/- Level - 11
133.	Poduri Venugopal	Officer Gr. "C"	Rs.83300/- Level - 11
134.	P. Kamal Vaishali	Officer Gr. "B"	Rs.80000/- Level - 10
135.	Dr. Rambha Singh	Junior Translation Officer	Rs.42300/- Level – 6
136.	G. Gopal Rao	Officer Gr. "B"	Rs.71100/- Level - 10
137.	B. Laxman	Officer Gr. "B"	Rs.67000/- Level - 10
138.	Ravi Singh	Officer Gr. "B"	Rs.67000/- Level - 10
139.	Ms. Rajalakshmi Nair	Officer Gr. "A"	Rs.66000/- Level - 7
140.	Narendra Kumar Bhakta	Officer Gr. "A"	Rs.58600/- Level - 7
141.	K. Madura Vani	Officer Gr. "A"	Rs.64100/- Level - 7
142.	Ramavathu Ranga Naik	Assistant Gr. "B"	Rs.39900/- Level –6
143.	Boorugu Venkatesham	Assistant Gr. "B"	Rs.39900/- Level –6
144.	Pokalkar Sai Kishore	Assistant Gr. "B"	Rs.39900/- Level –6
145.	Sudheendra	Assistant Gr. "B"	Rs.55200/- Level - 6
146.	Pagadala Shiva Prasad Reddy	Assistant Gr. "B"	Rs.37600/- Level - 6
147.	Ch. Venugopal	Assistant Gr. "B"	Rs.37600/- Level - 6
148.	Edunuri Ramesh	Assistant Gr. "B"	Rs.37600/- Level - 6



**International Advanced Research Centre for
Powder Metallurgy & New Materials**
(An Autonomous R&D Centre of Department of Science and Technology,
Government of India)

Sl. No.	Name of the Employee Shri/Smt./Kum.	Designation	Basic Pay and Level of 7 th Pay Matrix/Consolidated Salary as on 01/01/2025
149.	A. Balraj	Assistant Gr. "B"	Rs.37600/- Level - 6
150.	K. Prashanth	Assistant Gr. "A"	Rs.32900/- Level - 5
151.	Thati Thoti T.Koteswar Rao	Assistant Gr. "A"	Rs.32900/- Level - 5
152.	Nalamasa Sampathkumar	Assistant Gr. "A"	Rs.32900/- Level - 5
153.	Ramavath Sunil Naik	Assistant Gr. "A"	Rs.32900/- Level - 5
154.	Rayikindi Ganesh	Assistant Gr. "A"	Rs.29200/- Level - 5
155.	Sai Kumar Kandhikuri	Assistant Gr. "A"	Rs.29200/- Level - 5
156.	Ala Prasannanjaneyulu	Assistant Gr. "A"	Rs.29200/- Level - 5
157.	Hanumanthu Vasista Rao	Assistant Gr. "A"	Rs.29200/- Level - 5
158.	M.A. Fazal Hussain	Driver "C"	Rs.56900/- Level - 6
159.	Sakina Hussain	Lab Assistant 'A'	Rs.19700/- Level - 1

1.10 Name, Designation and other particulars of Public Information Officers Section 4(1)(b)(xvi)]

Sl. No.	Name & Designation	Authority	Telephone Nos.	Email ID
01.	Dr. R. Vijay Director	First Appellate Authority	040-24452304	director@arci.res.in
02.	A. Srinivas Sr. Admin. & Pers. Officer	Central Public Information Officer	040-24452356	asrinivas@arci.res.in

**1.11 No. of employees against whom Disciplinary action has been proposed/taken
[Section 4(2)]**

i)	Pending for Minor penalty or major penalty proceedings	01
ii)	Finalized for Minor penalty or major penalty proceedings	01



**International Advanced Research Centre for
Powder Metallurgy & New Materials**
(An Autonomous R&D Centre of Department of Science and Technology,
Government of India)

1.12 Programmes to advance understanding of RTI [Section 26]

From time to time, concerned officials dealing with RTI matters are nominated to attend training programmes to update their skills and knowledge.

1.13 Transfer Policy and Transfer orders

Depending on the work requirements, the scientific, technical and administrative staff may be transferred to the off campus centres/office(s) located anywhere in India.

2. Budget and Programme

2.1 Budget allocated to each agency including all plans, proposed expenditure and reports on disbursement made etc. [Section 4(1)(b)(xi)]

Statement Showing Grants-in-aid & Expenditure								(Rs. In lakhs)
Particulars	Opening Balance	Grants Received during the year	Other Internal Accruals during the Year	Interest earned	Interest Deposited to DST	Total Receipts	Expenditure incurred during the year	Balance Carry forward to next financial year
Financial Year								
2023-24	90,10,007	76,98,84,630	3,44,55,553	63,33,808	63,33,808	8,13,35,0190	8,12,31,1292	10,38,898
2022-23	25,31,26,236	57,61,01,694	5,48,96,147	93,35,359	93,35,359	88,41,24,077	87,51,14,070	90,10,007
2021-22	8,53,99,686	73,94,00,000	7,11,29,288	3,29,98,169	3,29,98,169	89,59,28,974	64,28,02,738	25,31,26,236
2020-21	67,99,580	61,16,00,000	5,78,83,420	47,10,464	47,10,464	67,62,83,000	59,08,83,314	8,53,99,686
2019-20	7,00,23,198	52,01,13,000	4,21,63,818	87,03,670	87,03,670	63,23,00,016	62,55,00,436	67,99,580
2018-19	5,73,74,271	53,20,75,000	3,70,34,017	80,26,234	80,26,234	62,64,83,288	55,64,60,090	7,00,23,198
2017-18	7,12,58,400	53,26,57,000	6,49,91,060	0	0	66,89,06,460	61,15,32,189	5,73,74,271
2016-17	1,41,444	54,79,00,000	3,99,17,584	0	0	58,79,59,028	51,67,00,627	7,12,58,401

2.2. Foreign and domestic tours

Foreign tour details are attached(Annexure "P")

2.3. Manner of Execution of subsidy programme[Section 4(1)(b)(xii)]

The policy regarding subsidy programme is not under the purview of ARCPI. Therefore any information on subsidy programmes may please be obtained from Department of Science & Technology, Government of India.

2.4. Discretionary and non-discretionary grants

Not Applicable



**International Advanced Research Centre for
Powder Metallurgy & New Materials**
(An Autonomous R&D Centre of Department of Science and Technology,
Government of India)

2.5. Particulars of recipients of concessions, permits or authorizations granted by the public authority [Section 4(1)(b)(xiii)]

Not Applicable

2.6. CAG & PAC paras

Audit Paras by	Total Audit Paras received as on Date	No. of Paras for which Reply was sent	No. of Paras for which Reply to be sent is in process
CAG	115	80	35
PAC	44	16	28

3. Publicity Band Public Interface

3.1 Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof [Section 4(1)(b)(vii)]

ARCI does not handle formulation of policy or its implementation. The Department of Science & Technology, Government of India looks into this matter.

Public – Private Partnerships (PPP) - Nil

- (i) Details of Special Purpose Vehicle (SPV), if any
- (ii) Detailed project reports (DPRs)
- (iii) Concession agreements
- (iv) Operation and maintenance manuals
- (v) Other documents generated as part of the implementation of the PPP
- (vi) Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorization from the government
- (vii) Information relating to outputs and outcomes
- (viii) The process of the selection of the private sector party (concessionaire etc.)
- (ix) All payments made under the PPP project

3.2 Are the details of policies/decisions, which affect public informed to them [Section 4(1)(c)]

No policies/decisions are taken by ARCI, which affect the Public.

3.3 Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]

All the information pertaining to ARCI and its activities is displayed on ARCI website :www.arci.res.in as well as social media platforms like FB, Twitter and YouTube.



**International Advanced Research Centre for
Powder Metallurgy & New Materials**
(An Autonomous R&D Centre of Department of Science and Technology,
Government of India)

3.4 Form of accessibility of information manual/handbook [Section 4(1)(b)]

Relevant records, manuals etc. are available on ARCI website: www.arci.res.in

3.5. Whether information manual/handbook available free of cost or not [Section 4(1)(b)]

Yes, relevant records, manuals etc. may be downloaded from ARCI website: www.arci.res.in

4. E-Governance

4.1 Language in which Information Manual/Handbook available

Relevant records, manuals etc. are available in English. Annual Reports are available both in Hindi and English language. Yearly, Hindi Magazine "SRUJAN" is available in Hindi.

4.2 When was the information Manual/Handbook last updated?

- (i) Bye-laws, Rules and Regulations and Staff Rules were last updated in the year 2016.
- (ii) Recruitment Rules for the post of Director in the year 2016
- (iii) Recruitment Rules for the post of Scientist "G" in the year 2023
- (iv) All other Recruitment Rules in the year 1999
- (v) Safety Manual in the year 2019

4.3 Information available in electronic form [Section 4(1)(b) (xiv)]

- (i) Annual Reports
- (ii) SRUJAN Hindi Magazine
- (iii) Circulars/Invitations/Announcement of Various Scientific/Technical Seminars, Conferences, workshops, training programmes, recruitments etc.,

4.4 Particulars of facilities available to the citizen for obtaining information [Section 4(1)(b) (xv)]

Smt. N. Aparna Rao
Staff Officer to Director
Director's Secretariat
Ph. No. 040-24452302/308
Email : aparna@arci.res.in
From 0900 hours to 1730 hours on all working days of the month.

4.5 Such other information as may be prescribed under Section 4(1)(b) (xvii)

- (i) Grievance redressal mechanism

A Committee is constituted to look into the above matters.



**International Advanced Research Centre for
Powder Metallurgy & New Materials**
(An Autonomous R&D Centre of Department of Science and Technology,
Government of India)

-
- (ii) [Details of applications received under RTI and information provided.](#)

Details give in 4.6 below

- (iii) [List of completed schemes/projects/programmes](#)

Attached as [Annexure](#)

- (iv) [List of schemes/projects/programmes underway](#)

Attached as [Annexure](#)

- (v) [Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract](#)

Attached as [Annexure "S"](#)

- (vi) [Annual Reports](#)

Details of the Performance Reports in Bilingual (Hindi & English) laid on the table of Both the Houses of Parliament.

Link to the be given for all Annual Reports

<https://arci.res.in/annual-report-2018-19>

- (vii) [Frequently Asked Questions \(FAQs\)](#)

-

- (viii) [Any other information such as](#)

- a) Citizen's Charter b) Result Framework Document (RFD)
- c) Six monthly reports on the
- d) Performance against the benchmarks set in the Citizen's Charter

Not applicable to viii (a to d)



**International Advanced Research Centre for
Powder Metallurgy & New Materials**
(An Autonomous R&D Centre of Department of Science and Technology,
Government of India)

4.6 Receipt & Disposal of RTI applications & appeals

Year wise Requests & Disposal of RTI Applications & Appeals					
Sl. No	Financial Year	CPIO		FAA	
		No of Requests Received	No of Requests Disposed off	No of Requests Received	No of Requests Disposed off
01.	2024-25	38	35	8	6
02.	2023-24	29	26	2	2
03.	2022-23	34	30	9	9
04.	2021-22	2	2	1	1
05.	2020-21	7	5	0	0
06.	2019-20	05	05	2	2
07.	2018-19	24	24	1	1
08.	2017-18	06	06	1	1
09.	2016-17	10	10	0	0
10.	2015-16	13	13	0	0
11.	2014-15	07	07	1	1
12.	2013-14	16	16	3	3
13.	2012-13	05	05	0	0
14.	2011-12	07	07	0	0
15.	2010-11	05	05	0	0
16.	2009-10	02	02	1	1
17.	2008-09	13	13	1	1



**International Advanced Research Centre for
Powder Metallurgy & New Materials**
(An Autonomous R&D Centre of Department of Science and Technology,
Government of India)

4.7 Replies to questions asked in the parliament [Section 4(1)(d) (2)]

-

5.1 Such other information as may be prescribed

(i) Details of Current CPIOs and FAAs

Sl. No.	Name & Designation	Authority	From	
			Date	To
01.	Dr. R. Vijay Director	First Appellate Authority	06.05.2024	Till date
02.	A. Srinivas Admin. & Personnel Officer	Central Public Information Officer	01.07.2015	Till date

(ii) Earlier CPIOs and FAAs from 01.01.2015

Sl. No.	Name & Designation	Authority	From	
			Date	To
01.	Dr. T. Narasinga Rao Director & (Additional Charge)	First Appellate Authority	25.11.2022 04.06.2021	06.05.2024 24.11.2022
02.	Dr. G. Padmanabham Director	First Appellate Authority	01.01.2016	03.06.2021
03.	Dr. G. Sundararajan Director	First Appellate Authority	01.01.2015	31.12.2015
04.	R. Prabhakara Rao Chief Admin. & Personnel Officer	Central Public Information Officer	01.01.2015	30.06.2015

सं. सं. एआरसीआई/प्रशा/आईसीसी/2021

दिनांक: 31 मार्च, 2021

कार्यालय आदेश

विषय:- एआरसीआई चेन्नै के लिए आंतरिक शिकायत समिति (आईसीसी) का पुनःगठन - संबंधित ।

निदेशक महोदय को कार्यस्थल में "महिलाओं के लैंगिक उत्पीड़न (रोकथाम, निषेध, निवारण) अधिनियम, 2013" की धारा 4 (1) के तहत आंतरिक शिकायत समिति (आईसीसी) का पुनःगठन करते हुए हर्ष हुआ है।

एआरसीआई चेन्नै के आंतरिक शिकायत समिति के गठन में निम्नलिखित सदस्य होंगे:

क्रम सं.	अधिकारी/कर्मचारी का नाम	पदनाम	समिति हेतु पद
1.	डॉ. एस. रम्या	वरिष्ठ वैज्ञानिक	पीठासीन अधिकारी
2.	डॉ. एम. बी. सहाना	वरिष्ठ वैज्ञानिक	सदस्य सचिव
3.	श्रीमती संगीता	वैज्ञानिक "डी", आरआईसी -डीआरडीओ	बाह्य सदस्य
4.	डॉ. डी. प्रभु	वैज्ञानिक "डी"	सदस्य
5.	सुश्री मिनती तिआदी	परियोजना वैज्ञानिक "बी"	सदस्य
6.	सुश्री आर. अर्चना	कनिष्ठ अनुसंधान फेलो	छात्र-प्रतिनिधि

- उक्त आंतरिक शिकायत समिति उपर्युक्त अधिनियम के तहत सभी पहलुओं को देखेगी और यह सुनिश्चित करेगी कि अधिनियम का सख्ती/कड़ाई से कार्यान्वित किया जाए तथा यह समिति चेन्नै परिसर के सीएफसीटी एवं सीईईएम केंद्रों के सभी कार्यस्थल में सक्रिय रूप से कार्य करेगी ।
- आंतरिक शिकायत समिति संबंधित प्राधिकारी को रिपोर्ट/विवरण को प्रस्तुत करेगी और उक्त अधिनियम के तहत आवश्यकतानुसार नियमित अंतराल में बैठक भी करेगी ।
- संदर्भ संचार का. आ. सं एआरसीआई/प्रशा/2014 दिनांकित 17/09/2014 नियमों के अनुसार, उक्त क्रम सं 3 को छोड़कर उपर्युक्त सभी सदस्य चेन्नै परिसर के सीएफसीटी एवं सीईईएम केंद्रों में कार्य कर रही महिला कर्मचारियों और विद्यार्थियों का सामान्य कल्याण देखेंगे ।
- समिति उक्त मामलों की तिमाही रिपोर्ट क्षेत्रीय निदेशक/निदेशक महोदय को भी प्रस्तुत करेगी।

उक्त समिति का कार्यकालतीन 03 वर्ष यानि 01.04.2021 से 31.03.2024 तक रहेगा या जब तक नई समिति का पुनगठन न हो:, जो भी बाद में हो।

ए. श्रीनिवास
31/3
(ए. श्रीनिवास)

प्रशासनिक एवं कार्मिक अधिकारी
कृते निदेशक, एआरसीआई

प्रतिलिपि प्रेषित -

1. निदेशक - सूचनार्थ
2. क्षेत्रीय निदेशक/सभी सह-निदेशकगण/ सभी सेंट्रों के प्रमुखों
3. उक्त समिति के सभी सदस्यगण
4. सुश्री एन. अपर्णा राव, संचार एवं जन-संपर्क अधिकारी: एआरसीआई वेबसाइट में अद्ययतन करने हेतु अनुरोध
5. सूचना प्रौद्योगिकी सेवाओं के लिए केंद्र
6. सभी कर्मचारीगण/परियोजना स्टाफ/ शोधार्थी आदि ई-मेल/डिजिटल बोर्ड द्वारा
7. एआरसीआई, चेन्नै केंद्रों/एआरसीआई गुरुग्राम कार्यालय - सूचनार्थ
8. आईसीसी फाइल/का. आ. फाइल



इंटरनेशनल एडवांस्ड रिसर्च सेंटर फॉर पाउडर मेटलर्जी
एंड न्यू मटेरियल्स (एआरसीआई), हैदराबाद
INTERNATIONAL ADVANCED RESEARCH CENTRE
FOR POWDERMETALLURGY AND NEW MATERIALS, HYDERABAD



Ref. No. ARCI/ADMIN/ICC/2021

31st March, 2021

OFFICE ORDER

Sub : Re-Constitution of Internal Complaints Committee (ICC) FOR ARCI Chennai

Centres – Reg.

The Director, ARCI has been pleased to re-constitute Internal Complaints Committee (ICC) under Section 4(1) of "The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013".

The following members will constitute the Internal Complaints Committee (ICC) for ARCI Chennai Centres (CFCT & CAEM):

Sl. No.	Name of the Official	Designation	Position in the committee
1.	Dr.K. Ramya	Senior Scientist	Presiding Officer
2.	Dr. M. B. Sahana	Senior Scientist	Member – Secretary
3.	Smt. Sangeeta	Scientist "D", RIP-DRDO	External Member
4.	Dr. D. Prabhu	Scientist "D"	Member
5.	Ms. Minati Tiadi	Project Scientist "B"	Member
6.	Ms. R. Archana	Junior Research Fellow	Student Representative

- The above Internal Complaints Committee shall look into all the aspects covered under the above Act and shall ensure that the Act is implemented strictly and in its true spirit in all the workplaces of CFCT & CAEM centres, ARCI Chennai.
- The Internal Complaints Committee shall submit the reports/returns to the concerned authority and also meet at regular intervals as required under the above Act.
- All the above members except Sl. No.3 above, will also look after the general welfare of the women employees & Students working at CFCT & CAEM centres, ARCI Chennai as per the terms of reference communicated vide ION No. ARCI/ADMN/2014 dated September 15, 2014.
- The Committee shall also submit a quarterly report to the Regional Director/Director, ARCI on the above issues.

The tenure of the above Committee is for a period for 3 years i.e. from **01.04.2021 to 31.03.2024** or till such time the new Committee is reconstituted, whichever is later.

(A. SRINIVAS)
(A. SRINIVAS)

**Administrative & Personnel Officer
for Director**

Copy to:

1. Director - for kind information please.
2. Regional Director/All Associate Directors/All Heads of Centres
3. All the above Committee members
4. Ms. N. Aparna Rao, CPRO : with a request to kindly update on ARCI website
5. Centre for Information Technology Services
6. ARCI, Chennai Centres.
7. ARCI, Gurugram Office.
8. All employees Project Staff/ Research Students etc. through E-mails/Digital boards
9. Office order file

**International Advanced Research Centre for
Powder Metallurgy & New Materials**
(An Autonomous R&D Centre of Department of Science and Technology,
Government of India)

Admin Section

Ref: ARCI/ADMIN/ARCI ICC/2024

Date: 28 June, 2024

OFFICE ORDER

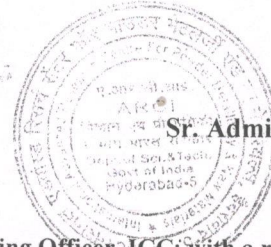
Sub: Re-Constitution of Internal Complaints Committee (ICC) -ARCI Hyderabad - Reg.

Consequent upon completion of tenure of the Internal Complaints Committee (ICC), the Competent Authority of ARCI is pleased to re-constitute Internal Complaints Committee (ICC) under Section 4(1) of "The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013". The following members will constitute the Internal Complaints Committee for ARCI, Hyderabad **with immediate effect**.

Sl. No.	Name and Designation	Details
01.	Dr. Malobika Karanjai, Scientist 'F'	Presiding Officer
02.	Smt. S. Nirmala, Scientist 'E'	Member Secretary
03.	Dr. Balaji Padya, Scientist 'E'	Member
04.	Dr. Mamtha Raghuvver Achanta, Founder Director, TARUNI - NGO	External Member
05.	Smt. Rajalakshmi Nair, Officer 'A'	Member
06.	Ms. Madugula Swarna, SRF, CEC	Student Representative

- The above Internal Complaints Committee shall look into all the aspects covered under the above Act and shall ensure that the Act is implemented strictly and in its true spirit in all the workplaces of ARCI located at ARCI, Balapur, Hyderabad and ARCI Liaison Office, Gurugram.
- The Internal Complaints Committee shall submit the reports/ returns to the concerned authority and also meet at regular intervals as required under the above act.
- All the above members except Sl. No: 4 above, will also look after the general welfare of the women employees and students working in ARCI as per the terms of reference placed at Annexure.
- The Committee shall also submit a quarterly report to the Director, ARCI on the above issues. Any other inputs/ references as and when required by DST, etc. other agencies.

The tenure of the committee is till **31-03-2027** or till such time a new committee is constituted, whichever is later.



(Signature)
(A. Srinivas)
Sr. Admin. & Pers. Officer
for Director

To:

1. All the above Committee members.
2. Dr. Neha Y Hebalkar, Scientist 'F' & Former Presiding Officer, ICC: with a request to kindly hand-over all the relevant files and documents to the Presiding officer in reconstituted ICC.

Copy To:

1. Director/ Associate Directors – for kind information.
2. All Heads (CoE)/ Scientists/ Officers/ employees/students etc., – through email/ digital board.
3. Shri K. Naresh Kumar, T.O 'C' – with a request to update in the website.
4. Admin./ Finance/ Stores – For information.
5. ARCI Chennai & ARCI, Gurugram.
6. OO File.

संदर्भ: एआरसीआई/प्रशा./एआरसीआई आईसीसी/2024

दि.: 28 जून, 2024

कार्यालय आदेश

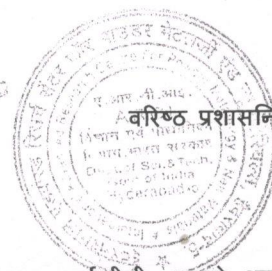
विषय: आंतरिक शिकायत समिति (आईसीसी), एआरसीआई हैदराबाद के पुनर्गठन के संबंध में।

आंतरिक शिकायत समिति का कार्यकाल समाप्त होने के फलस्वरूप, सक्षम प्राधिकारी को कार्यस्थल में "महिलाओं के यौन उत्पीड़न (रोकथाम, निषेध, निवारण) अधिनियम, 2013" की धारा 4(1) के तहत आंतरिक शिकायत समिति (आईसीसी) का पुनर्गठन करते हुए हर्ष हुआ है। तत्काल प्रभाव के साथ, निम्नलिखित सदस्यों की आंतरिक शिकायत समिति एआरसीआई, हैदराबाद का गठन किया जा रहा है:

क्र. सं.	नाम और पदनाम	विवरण
01.	डॉ. मालोबिका करंजई, वैज्ञानिक 'एफ'	अध्यक्ष
02.	श्रीमती एस. निर्मला, वैज्ञानिक 'ई'	सदस्य सचिव
03.	डॉ. बालाजी पाड्या, वैज्ञानिक 'ई'	सदस्य
04.	डॉ. ममता रघुवीर अचंता, संस्थापक निदेशक, तरुणी - एनजीओ	बाहरी सदस्य
05.	श्रीमती. राजलक्ष्मी नायर, अधिकारी 'ए'	सदस्य
06.	सुश्री मदुगुला स्वर्णा, एसआरएफ, सीईसी	छात्र प्रतिनिधि

- उक्त आंतरिक शिकायत समिति उपर्युक्त अधिनियम के तहत सभी पहलुओं को देखेगी और यह सुनिश्चित करेगी कि अधिनियम का सख्ती/कड़ाई से कार्यान्वित किया जाए तथा यह समिति हैदराबाद में स्थित एआरसीआई, बालापुर, हैदराबाद और एआरसीआई संपर्क कार्यालय, गुरुग्राम के सभी कार्यस्थल में सक्रिय रूप से कार्य करेगी।
- आंतरिक शिकायत समिति संबंधित प्राधिकारी को रिपोर्ट/विवरण प्रस्तुत करेगी और उक्त अधिनियम के तहत आवश्यकतानुसार नियमित अंतराल में बैठक भी करेगी।
- उपरोक्त क्र. सं. 4 को छोड़कर सभी सदस्यगण, अनुलग्नक में दी गई संदर्भ शर्तों के अनुसार एआरसीआई में कार्यरत महिला कर्मचारियों और छात्राओं के सामान्य कल्याण की भी देखभाल करेंगे।
- समिति उक्त मामलों की तिमाही रिपोर्ट निदेशक, एआरसीआई को भी प्रस्तुत करेगी तथा डीएसटी व अन्य एजेंसियों आदि द्वारा अपेक्षित होने पर अन्य इनपुट/संदर्भ भी प्रस्तुत करेगी।

उक्त समिति का कार्यकाल 31-03-2027 तक या नई समिति का पुनर्गठन होने तक, जो भी बाद में हो।



ए. श्रीनिवास
(ए. श्रीनिवास) 28/6/24

वरिष्ठ प्रशासनिक एवं कार्मिक अधिकारी
कृते निदेशक

सेवा में:

- उपर्युक्त सभी समिति सदस्यगण
- डॉ. नेहा वाई हेबलकर, वैज्ञानिक 'एफ' और पूर्व अध्यक्ष, आईसीसी: आपसे अनुरोध है कि कृपया सभी प्रासंगिक फाइलें और दस्तावेज पुनर्गठित आईसीसी के अध्यक्ष को सौंप दें।

प्रतिलिपि प्रेषित :

- निदेशक/ सह-निदेशक - सूचनार्थ।
- सभी प्रमुख (सीआई)/वैज्ञानिक/अधिकारी/नियमित कर्मचारी आदि - ईमेल/डिजिटल बोर्ड के माध्यम से
- श्री के. नरेश कुमार, टी.ओ. 'सी' - वेबसाइट में अपडेट करने के अनुरोध के साथ
- प्रशासन/वित्त/भंडार - सूचनार्थ
- एआरसीआई चेन्नै और गुरुग्राम कार्यालय
- का. आ. फाइल

सं. सं.एआरसीआई/प्रशा./राभाकास/2021

31 मार्च, 2021

कार्यालय आदेश

विषय - राजभाषा कार्यान्वयन समिति (राभाकास) का पुनःगठन - संबंधित।

निदेशक, एआरसीआई को निम्नलिखित सदस्यों की राजभाषा कार्यान्वयन समिति (राभाकास) का पुनःगठन करते हुए हर्ष हुआ है:

क्रम सं.	अधिकारी/कर्मचारी का नाम	पदनाम	समिति में दिए गए पदनाम
1.	डॉ. जी. पद्मनाभम	निदेशक	अध्यक्ष
2.	डॉ. संजय आर. ढगे	वैज्ञानिक 'ई',	उपाध्यक्ष
3.	डॉ. कल्याण हेम्ब्रम	वैज्ञानिक 'ई'	सदस्य
4.	श्री एन. श्रीनिवास	वरिष्ठ भंडार एवं क्रय अधिकारी	सदस्य
5.	डॉ. श्रीकांति कविता	वैज्ञानिक	सदस्य
6.	श्री जी. एम. राजकुमार	वित्त और लेखा अधिकारी	सदस्य
7.	श्रीमती बी. वी. शालिनी	तकनीकी अधिकारी "सी"	सदस्य
8.	श्री एन. वेंकट राव	तकनीकी अधिकारी "सी"	सदस्य
9.	श्री एस. शंकर गणेश	तकनीकी अधिकारी "बी"	सदस्य
10.	डॉ. रंभा सिंह	कनिष्ठ अनुवाद अधिकारी	सदस्य
11.	श्री टीटीटी कोटेश्वर राव	सहायक 'ए'	सदस्य
12.	श्री एन. संपतकुमार	सहायक 'ए'	सदस्य
13.	श्री ए. श्रीनिवास	प्रशासनिक और कार्मिक अधिकारी	सदस्य सचिव

उक्त समिति का कार्यकाल तीन वर्ष यानि 01.04.2021 से 31.03.2024 तक रहेगा या जब तक नई समिति का पुनःगठन न हो, जो भी बाद में हो।

ए. श्रीनिवास
(ए. श्रीनिवास) 31/3

प्रशासनिक एवं कार्मिक अधिकारी
कृते निदेशक, एआरसीआई

प्रतिलिपि प्रेषित -

1. निदेशक - सूचनार्थ
2. क्षेत्रीय निदेशक/सभी सह-निदेशकगण/ सभी सेंटर्स के प्रमुखों
3. उक्त समिति के सभी सदस्यगण
4. प्रशासन/वित्त/भंडार/ सुरक्षा
5. सूचना प्रौद्योगिकी सेवा केंद्र
6. श्रीमती एन. अपर्णा राव, संचार एवं जन-संपर्क अधिकारी: एआरसीआई वेबसाइट में अद्यतन करने हेतु अनुरोध
7. सभी कर्मचारीगण/परियोजना स्टाफ/शोधार्थी आदि ई-मेल/डिजिटल बोर्ड द्वारा
8. एआरसीआई, चेन्नै केंद्र
9. एआरसीआई, गुरुग्राम कार्यालय
10. राभाकास/कार्यालय आदेश फाइल

Ref. No. ARCI/Admin/ OLIC/2021

31st March, 2021

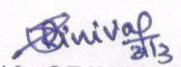
OFFICE ORDER

Sub: Re-constitution of Official Language Implementation Committee (OLIC) – reg.

Director, ARCI has been pleased to re-constitute the Official Language Implementation Committee (OLIC) with the following members:

Sl. No.	Name of the Official	Designation	Position in the Committee
1.	Dr. G. Padmanabham	Director	Chairman
2.	Dr. Sanjay R. Dhage	Scientist 'E',	Vice-Chairman
3.	Dr. Kaliyan Hembram	Scientist 'E'	Member
4.	Shri N. Srinivas	Sr. Stores & Purchase Officer	Member
5.	Dr. Srikanti Kavitha	Scientist	Member
6.	Shri G.M Rajkumar	Finance & Accounts Officer	Member
7.	Smt. B.V. Shalini	Technical Officer "C"	Member
8.	Shri N. Venkata Rao	Technical Officer "C"	Member
9.	Shri S. Sankar Ganesh	Technical Officer "B",	Member
10.	Dr. Rambha Singh	Jr. Translation Officer	Member
11.	Shri TTT Koteswar Rao	Assistant 'A'	Member
12.	Shri N. Sampathkumar	Assistant 'A'	Member
13.	Shri A. Srinivas	Administrative & Personnel Officer	Member Secretary

The tenure of the above Committee is for a period for 3 years i.e. from **01.04.2021 to 31.03.2024** or till such time the new Committee is reconstituted, whichever is later.


(A. SRINIVAS)

Administrative & Personnel Officer
For Director

Copy to:

1. Director - for kind information please.
2. Regional Director/All Associate Directors/All Heads of Centres
3. All the above Committee members
4. Admin./Finance/Stores/Security
5. Centre for Information Technology Services
6. Smt. N. Aparna Rao, CPRO: with a request to kindly update on ARCI website
7. All employees/Project Staff/Research Students etc. through E-mails/Digital boards
8. ARCI, Chennai Centres.
9. ARCI, Gurugram Office.
10. OLIC/Office order file

Admin Section

Ref: ARCI/Admin/ Grievance/2023/

8th September, 2023

OFFICE ORDER

**Sub: Constitution of Committee for Redressal of Grievances/representations
about service matters by regular employees - Reg.**

Ref: Dept. of Science & Technology Lr. No: A1/10/1/PG/2021(E-37322), 05-06-2023

The following committee has been constituted to look into grievances and representations related to service matters submitted by the regular employees of ARCI :

Sl. No.	Name and Designation	Position in the Committee
01.	Dr. Roy Johnson, Associate Director	Chairman
02.	Shri D. Srinivasa Rao, Associate Director	Co-Chairman
03.	Dr. Nitin P. Wasekar, Scientist 'F'	Member
04.	Dr. Sanjay Dhage, Scientist 'F'	Member
05.	Mrs. Priya Anish Mathews, Scientist 'E'	Member
06.	Shri A. Srinivas, Senior Admin. & Personnel Officer	Convenor

The following are the guidelines/ instructions regarding handling of grievance matters and submission of representations about service matters by the regular employees of ARCI:

1. Every grievance should be dealt in a fair, objective and just manner.
2. The Grievance Committee shall meet at least once in a month. However, depending on the number of grievances received and their gravity, the Committee may also meet earlier as and when necessary.
3. Cases which are sub- judice/cases which are in courts or any matter concerning judgement given by any court, personal and family disputes, RTI matters, disciplinary and Vigilance matters Or grievances which have already been dealt by Commissions shall not be taken up for redressal by the Committee.
4. Any grievance of general applicability or of collective nature or raised collectively by more than one employee OR any grievance against a decision for which there are statutory rules of appeal etc., exists, such grievances shall not be considered by the Committee.
5. Any grievances which have already been referred to the Administrative Ministry and decision is pending, such grievances shall not be considered by the Committee.

Contd... 2/-

(Signature)
8/9/23

6. The Committee shall not consider grievances which cannot be redressed within the delegated powers of the Director, ARCI.
7. Repetition of same grievance again and again shall be dealt separately. The same may be handled and informed to such petitioner with proper facts and justification that repetition of grievance with the same contents are not entertained by the Committee.
8. Pseudonymous/anonymous/false complaints may be handled as per the CVC's guidelines.
9. Any representation or grievance of an employee should be addressed to his/her immediate reporting officer or Head of Centre of Excellence/Centre/Section.
10. In case, if the representation or grievance could not be resolved/addressed by the immediate reporting officer or Head of Centre of Excellence/Centre/Section OR if the employee is not satisfied with the decision communicated to him/her, the same may be submitted/forwarded to the above Committee.
11. It has been pointed out by the administrative ministry, that employees of Autonomous Institutes are directly addressing their representations/allegations pertaining to administrative/vigilance matters to the Hon'ble Minister/Office of Hon'ble Minister/higher authorities of the Government etc., without following the proper channel of submission for making such representations. Such instances will be viewed seriously.
- 11a. Without exhausting internal mechanism for redressal of grievances, submission of representations directly to other authorities bypassing the prescribed channel of communication will be viewed seriously and appropriate disciplinary action will taken against those who violate these instructions as it can rightly be treated as an unbecoming conduct attracting the provisions of Rule 3(1)(iii) of the CCS (Conduct Rules), 1964. This would include all forms of communication including through emails or public grievance portal etc.,

** 3 **

12. As per the provision of Rule 20 of CCS (Conduct) Rules, 1964, ARCI employees are prohibited from bringing-in outside influence in respect of their service matters. Representations by relatives of an employee is also treated as outside influence attracting the provision of Conduct Rules.
13. Shri Sunil Nayak, Assistant "A" is nominated to collect the grievances from employees and submit to the Committee. He shall also provide necessary assistance to the above Committee during its meetings.
14. The Duration of the above Committee shall be upto 31st March, 2024 or until a new Committee is reconstituted, whichever is later.

This is issued with the approval of the Competent Authority.




A. Srinivas

Sr. Admin. & Pers. Officer
for Director

Copy to:

1. Director/ Associate Directors – for kind information.
2. All Heads (CoE)/Scientists/Officers/regular employees etc., – by email as per standard email list/all digital boards/Admin. Notice Board.
3. CFCT/CAEM, Chennai
4. ARCI Gurugram Office
5. Grievance File
6. Guard/Master File

**International Advanced Research Centre for
Powder Metallurgy & New Materials**
(An Autonomous R&D Centre of Department of Science and Technology,
Government of India)

Admin Section

Ref No. ARCI/Admin./Welfare Committee/2023

10th April, 2023

OFFICE ORDER

Sub : Re-Constitution of Welfare Committee – Reg.

In partial modification of the OO dtd. 27th February, 2023 w.r.t. re-constitution of Welfare Committee, the Competent Authority, ARCI has been pleased to nominate the following officials as members of the Welfare Committee at ARCI Hyderabad:

Sl. No.	Name & Designation	Position in the Committee
01.	Dr. R. Subasri Scientist "G" & Head, Centre for Sol-gel Coatings	Chairman
02.	Smt. S. Nirmala, Scientist "E"	Co-Chairman
03.	Shri A. Srinivas, Admin. & Pers. Officer	Member
04.	Smt. B.V. Shalini, Technical. Officer "C"	Member
05.	Shri AR Srinivas, Technical Officer "C"	Member
06.	Shri K. Naresh Kumar, Technical Officer "B"	Member
07.	Shri D. Ramesh, Security, Fire & Safety Officer	Member
08.	Shri J. Shyam Rao, Technical Assistant "A"	Member
09.	Shri K.V.B. Vasantha Rayudu, Technician "E"	Member
10.	Shri M.A. Fazal Hussain, Driver "B" (MACP)	Member
11.	Shri A. Balraj, Assistant "A"	Member
12.	Shri Ramavath Sunil Naik, Assistant "A"	Member
13.	Shri K. Srinivasa Rao, Technical Officer "D"	Convener
14.	Shri P. Venu Gopal, Officer "B"	Co-Convener

Terms of reference are annexed to this Office Order.

The tenure of the above Committee will be **up to 31st March, 2026** or till such time a new Welfare Committee is reconstituted, whichever is later.

This issues with the approval of the Competent Authority, ARCI

A. Srinivas
A. Srinivas

**Admin. & Pers. Officer
for Director, ARCI**

Copy to :

01. Director, ARCI for kind information please.
02. Associate Directors, ARCI for kind information please.
03. All Heads of CoE/Centres/Section
04. Above Committee Members
05. Administration & HRD Section
06. Finance & Accounts Section
07. Stores & Purchase Section
08. Security, Fire & Safety Officer
09. All concerned through email/digital boards.
10. OO file



**International Advanced Research Centre for
Powder Metallurgy & New Materials**
(An Autonomous R&D Centre of Department of Science and Technology,
Government of India)

Admin Section

Ref No. ARCI/Admin./Welfare Committee/2023

27th February, 2023

OFFICE ORDER

Sub : Re-Constitution of Welfare Committee – Reg.

The Competent Authority, ARCI has been pleased to re-constitute Welfare Committee and nominate the following officials as members of the Welfare Committee at ARCI Hyderabad:

Sl. No.	Name & Designation	Position in the Committee
01.	Dr. R. Subasri Scientist "G" & Head, Centre for Sol-gel Coatings	Chairman
02.	Dr. Joydip Joardar, Scientist "F"	Co-Chairman
03.	Smt. S. Nirmala, Scientist "E"	Member
04.	Shri K. Srinivasa Rao, Technical Officer "D"	Member
05.	Smt. B.V. Shalini, Technical. Officer "C"	Member
06.	Shri P. Venu Gopal, Officer "B"	Member
07.	Shri D. Ramesh, Security, Fire & Safety Officer	Member
08.	Shri J. Shyam Rao, Technical Assistant "A"	Member
09.	Shri K.V.B. Vasantha Rayudu, Technician "E"	Member
10.	Shri M.A. Fazal Hussain, Driver "B" (MACP)	Member
11.	Shri A. Balraj, Assistant "A"	Member
12.	Shri Ramavath Sunil Naik, Assistant "A"	Member
13.	Shri A. Srinivas, Admin. & Pers. Officer	Convener

Terms of reference are annexed to this Office Order.

The tenure of the above Committee will be **upto 31st March, 2026** or till such time a new Welfare Committee is reconstituted, whichever is later.

This issues with the approval of the Competent Authority, ARCI

A. Srinivas
27/2/23

A. Srinivas

**Admin. & Pers. Officer
for Director, ARCI**



Copy to :

01. Director, ARCI for kind information please.
02. Associate Directors, ARCI for kind information please.
03. All Heads of CoE/Centres/Section
04. Above Committee Members
05. Administration & HRD Section
06. Finance & Accounts Section
07. Stores & Purchase Section
08. Security, Fire & Safety Officer
09. All concerned through email/digital boards.
10. OO file

कल्याण समिति निम्नलिखित कार्यों पर ध्यान-संकेंद्रित करेगी-

The Welfare Committee shall look into the following activities:

1. मानदंडों के अनुसार, हितकारी निधि योजना का संचालन करना और उसकी गतिविधियों की देखभाल करना।
To look after the activities and operation of Benevolent Fund Scheme as per norms.
2. सीजीएचएस मूल्यों के अनुसार, ओपी/आईपी दोनों सेवाओं की सूची में शामिल करने हेतु उपयुक्त अस्पतालों (मौजूदा पैनल अस्पतालों के अतिरिक्त) की पहचान करने की संभावनाओं का पता लगाना।
To explore the possibilities of identifying suitable hospitals (in addition to the existing panel hospitals) for empanelment both for OP/IP services as per CGHS tariff.
3. एमआई कक्ष के सुविधाओं में सुधार करना।
To upgrade MI Room facilities.
4. योग दिवस / सांस्कृतिक कार्यक्रमों / गतिविधियों का आयोजन करना।
To organize Yoga Day/Cultural events/activities.
5. कैंटीन, वी.आई.पी. डाइनिंग हॉल और पूरे परिसर में सुरक्षित-पेयजल/शुद्ध जल उपलब्ध करवाना।
To look at providing safe drinking water in canteen, VIP dining hall and all over the campus.
6. पूरे परिसर के वाटर प्यूरीफायरों के एएमसी का रखरखाव करवाना।
Maintaining AMC of water purifiers for entire campus.
7. स्कूली शिक्षा के संदर्भ में मदद एवं सहायता प्रदान करना।
Provide help and assistance in terms of school education.
8. एआरसीआई की वार्षिक छुट्टियों की सूची तैयार करना।
Finalization of Annual list of Holidays for ARCI.
9. कर्मचारियों के सामान्य कल्याण से संबंधित कोई अन्य मामला।
Any other matter pertaining to the general welfare of the employees.



ए. श्रीनिवास
27/12/2023

सं. एआरसीआई/प्रशा./कल्याण समिति /2021

16 अप्रैल, 2021

कार्यालय आदेश

विषय - एआरसीआई चेन्नै केंद्रों के लिए कल्याण समिति का गठन- संबंधित।

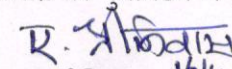
कल्याण, खेल-कूद, वार्षिक दिवस और दुर्गा पूजा समितियों को अब विलय कर, उसे 'कल्याण समिति' के रूप में एकल समिति का गठन किया गया है। निदेशक, एआरसीआई को निम्नलिखित अधिकारियों को कल्याण समिति के सदस्यों के रूप में नामित करते हुए हर्ष हुआ है:

क्रम. सं.	अधिकारी का नाम	पदनाम	समिति हेतु पद
1.	डॉ. आर. प्रकाश	वैज्ञानिक 'एफ'	अध्यक्ष
2.	डॉ. एम. बी. सहाना	वरिष्ठ वैज्ञानिक	सदस्य
3.	डॉ. डी. प्रभु	वैज्ञानिक 'डी'	सदस्य
4.	डॉ. रमन वेदाराजन	वैज्ञानिक	सदस्य
5.	डॉ. मंजूषा बताबयल	परियोजना वैज्ञानिक 'डी'	सदस्य
6.	डॉ. के. हरि गोपी	परियोजना वैज्ञानिक 'बी'	सदस्य
7.	श्री के. षण्मुगम	परियोजना तकनीकी सहायक	सदस्य
8.	श्री के. सुदालयंदी	परियोजना तकनीकी सहायक	सदस्य

कल्याण समिति निम्नलिखित कार्यों पर ध्यान-संकेंद्रित करेंगी:

- आपातकालीन कोविड -19 के मामले में विशेषतः अस्पतालों में समय पर रोगियों को देखिला मिलना और परेशानी-मुक्त चिकित्सा सुविधाएं उपलब्ध करवाने के लिए अस्पतालों की पहचान करना।
- सीजीएचएस मूल्यों के अनुसार, ओपी/आईपी दोनों सेवाओं की सूची में शामिल करते हेतु उपयुक्त अस्पतालों की पहचान करने की संभावनाओं का पता लगाना।
- वार्षिक दिवस समारोह, योग दिवस/स्वच्छ भारत, दुर्गा-पूजा एवं अन्य सांस्कृतिक कार्यक्रमों/गतिविधियों का आयोजन करना।
- मानदंडों के अनुसार, खेल-कूद समारोह का आयोजन करना।
- कर्मचारियों के सामान्य कल्याण से संबंधित कोई अन्य मामला।

उक्त समिति का कार्यकाल 31.03.2023 तक रहेगा या जब तक नई समिति का पुनः गठन न हो, जो भी बाद में हो।


(ए. श्रीनिवास) 16/4

प्रशासनिक एवं कार्मिक अधिकारी
कृते निदेशक, एआरसीआई

प्रतिलिपि प्रेषित -

- निदेशक- सूचनार्थ
- क्षेत्रीय निदेशक/सभी सह-निदेशकगण/ सभी सेंट्रों के प्रमुखों - सूचनार्थ
- उक्त समिति के सभी सदस्यगण
- प्रशासन/वित्त/भंडार/ सुरक्षा/सूचना प्रौद्योगिकी सेवा केंद्र
- एआरसीआई, चेन्नै केंद्र एवं एआरसीआई, गुरुग्राम कार्यालय
- सभी कर्मचारीगण - ईमेल/डिजिटल बोर्ड द्वारा
- चेन्नै कल्याण/कार्यालय आदेश फाइल



इंटरनेशनल एडवांस्ड रिसर्च सेंटर फॉर पाउडर मेटलर्जी
एंड न्यू मटेरियल्स (एआरसीआई), हैदराबाद
INTERNATIONAL ADVANCED RESEARCH CENTRE
FOR POWDER METALLURGY AND NEW MATERIALS, HYDERABAD



Ref. No. ARCI/Admin/ Welfare Committee /2021

16th April, 2021

OFFICE ORDER

Sub: Constitution of Welfare Committee for ARCI Chennai Centres - reg.

The Welfare, Sports & Games, Annual Day & Durga Pooja Committees have now been merged and constituted as single committee known "Welfare Committee". Director, ARCI has been pleased to nominate the following officials as members of Welfare Committee:

Sl. No.	Name of the employee	Designation	Position in the Committee
1.	Dr. R. Prakash	Scientist 'F'	Chairman
2.	Dr. M.B. Sahana	Senior Scientist	Member
3.	Dr. D. Prabhu	Scientist "D"	Member
4.	Dr. Raman Vedarajan	Scientist	Member
5.	Dr. Manjusha Battabayal	Project Scientist "D"	Member
6.	Dr. K. Hari Gopi	Project Scientist "B"	Member
7.	Shri K. Shanmugam	Project Technical Assistant	Member
8.	Shri K. Sudalaiyandi	Project Technical Assistant	Member

The welfare committee shall look into the following activities:

- I. To identify hospitals for providing timely and hassle-free medical facilities especially for IP admissions in case of emergency Covid-19 positive cases.
- II. To explore the possibilities of identifying suitable hospitals empanelment for both OP/IP services as per CGHS tariff.
- III. To organize Annual day Celebrations, Yoga Day/ Swachh Bharat, Durga Pooja and other cultural events /activities.
- IV. To organize Sports & Games Celebrations as per norms.
- V. Any other matter pertaining to the general welfare of the employees

The tenure of the above Committee is upto 31.03.2023 or till such time the new Committee is reconstituted, whichever is later.


(A. SRINIVAS) 16/4

Administrative & Personnel Officer
for Director

Copy to:

1. Director - for kind information please.
2. Regional Director/All Associate Directors/All Heads of Centres
3. All the above Committee members
4. Admin./Finance/Stores/Security
5. Centre for Information Technology Services
6. ARCI, Chennai Centres & ARCI, Gurugram Office.
7. All employees through E-mails/Digital boards
8. Chennai Welfare/Office order file

सं. सं.एआरसीआई/प्रशा./ सुरक्षा /2021

31 मार्च, 2021

कार्यालय आदेश

विषय - एआरसीआई चेन्नै केंद्रों के लिए सुरक्षा समिति का गठन- संबंधित।

निदेशक, एआरसीआई को निम्नलिखित सदस्यों की एआरसीआई चेन्नै केंद्रों के लिए सुरक्षा समिति का गठन करते हुए हर्ष हुआ है-

क्रम सं.	अधिकारी/कर्मचारी का नाम	पदनाम	समिति में दिए गए पदनाम
1.	डॉ. डी. शिव प्रहसम	वैज्ञानिक - 'एफ'	अध्यक्ष
2.	डॉ. आर. बालाजी	वरिष्ठ वैज्ञानिक	सदस्य
3.	श्री एस. रामकृष्णन	वैज्ञानिक	सदस्य
4.	कुम. कुमारी कौंडा	परियोजना वैज्ञानिक 'बी'	सदस्य
5.	श्री एन. कन्नदासन	परियोजना तकनीकी सहायक	सदस्य
6.	श्री ए. शिव राज	परियोजना तकनीकी सहायक	सदस्य
7.	श्री एल बाबू	तकनीकी अधिकारी 'सी'	संयोजक

सुरक्षा समिति निम्नलिखित कार्यों पर ध्यान-संकेंद्रित करेंगी-

1. एआरसीआई के सुरक्षा मैनुअल में दी गई परिभाषा के अनुसार, चेन्नै परिसर के सीएफसीटी एवं सीईईएम केंद्रों में सुरक्षा उपायों/पहलुओं का उचित कार्यान्वयन करना।
2. सुरक्षा पहलुओं पर जारी विभिन्न आंतरिक कार्यालय टिप्पणी/दिशानिर्देशों को लागू कर, उसका सख्ती/कड़ाई से अनुपालन सुनिश्चित करना।
3. चेन्नै परिसर के सीएफसीटी एवं सीईईएम केंद्रों की सुरक्षा लेखा-परीक्षा की व्यवस्था करना और सुरक्षा लेखा-परीक्षा रिपोर्ट का अनुपालन करना।
4. समय-समय पर क्षेत्रीय निदेशक/निदेशक को सिफारिशें/रिपोर्ट प्रस्तुत करना।

उक्त समिति का कार्यकाल दो वर्ष यानि 01.04.2021 से 31.03.2023 तक रहेगा या जब तक नई समिति का पुनःगठन न हो, जो भी बाद में हो।

ए. श्रीनिवास
(ए. श्रीनिवास) 31/3

प्रशासनिक एवं कार्मिक अधिकारी
कृते निदेशक, एआरसीआई

प्रतिलिपि प्रेषित -

1. निदेशक/क्षेत्रीय निदेशक/सभी सह-निदेशकगण/ सभी सेंट्रों के प्रमुखों - सूचनार्थ
2. उक्त समिति के सभी सदस्यगण
3. प्रशासन/वित्त/भंडार/सुरक्षा/सूचना प्रौद्योगिकी सेवा केंद्र
4. एआरसीआई, चेन्नै केंद्रों एवं एआरसीआई, गुरुगाम कार्यालय
5. श्रीमती एन. अपर्णा राव, संचार एवं जन-संपर्क अधिकारी: एआरसीआई वेबसाइट में अद्यतन करने हेतु अनुरोध
6. सभी कर्मचारीगण/परियोजना स्टाफ/शोधार्थी आदि ई-मेल/डिजिटल बोर्ड द्वारा
7. सुरक्षा चेन्नै/कार्यालय आदेश फाइल



**इंटरनेशनल एडवांस्ड रिसर्च सेंटर फॉर पाउडर मेटलर्जी
एंड न्यू मटेरियल्स (एआरसीआई), हैदराबाद**
INTERNATIONAL ADVANCED RESEARCH CENTRE
FOR POWDER METALLURGY AND NEW MATERIALS, HYDERABAD



Ref. No. ARCI/Admin/Safety/Chennai/2021

31st March, 2021

OFFICE ORDER

Sub: Constitution of Safety Committee for ARCI Chennai Centres - Reg.

Director, ARCI has been pleased to constitute the Safety Committee for ARCI Chennai Centres with the following members:

Sl.No.	Name of the Official	Designation	Position in the Committee
1.	Dr. D. Siva Prahasam	Scientist "F"	Chairman
2.	Dr. R. Balaji	Senior Scientist	Member
3.	Shri S. Ramakrishnan	Scientist	Member
4.	Kum. Kumari Konda	Project Scientist "B"	Member
5.	Shri N. Kannadasan	Project Technical Assistant	Member
6.	Shri A. Siva Raj	Project Technical Assistant	Member
7.	Shri L. Babu	Technical Officer "C"	Convenor

The Safety Committee shall look after the following:

1. Proper implementation of Safety measures/aspects at CFCT & CAEM centres, ARCI Chennai campus as defined in the safety manual of ARCI.
2. To ensure implementation of various IONs/guidelines issued on safety aspects and strict compliance of the same.
3. To arrange safety audit of CFCT & CAEM centres, ARCI Chennai and to comply with the safety audit report.
4. Timely submission of recommendations/report to the Regional Director/Director from time to time.

The tenure of the above Committee is for a period for 2 years i.e. from **01.04.2021 to 31.03.2023** or till such time the new Committee is reconstituted, whichever is later.


(A. SRINIVAS)

Administrative & Personnel Officer
for Director, ARCI

Copy to:

1. Director - for kind information please.
2. Regional Director/All Associate Directors/All Heads of Centres
3. All the above Committee members
4. Admin./Finance /Stores/Security
5. Centre for Information Technology Services
6. ARCI, Chennai Centres & ARCI, Gurugram Office.
7. Smt. N. Aparna Rao, CPRO: with a request to kindly update on ARCI website
8. All employees/Project Staff/Research Students etc. through E-mails/Digital boards
9. Safety Chennai/Office order file

सं. सं.एआरसीआई/प्रशा./ सुरक्षा /2021

31 मार्च, 2021

कार्यालय आदेश

विषय - सुरक्षा समिति का पुनः गठन- संबंधित।

निदेशक, एआरसीआई को निम्नलिखित सदस्यों की सुरक्षा समिति का पुनःगठन करते हुए हर्ष हुआ है-

क्रम सं.	अधिकारी/कर्मचारी का नाम	पदनाम	समिति में दिए गए पदनाम
1.	डॉ. रॉय जॉनसन	सह- निदेशक	अध्यक्ष
2.	श्री डी. श्रीनिवास राव	वैज्ञानिक "जी"	सह-अध्यक्ष
3.	श्री वाई. श्रीनिवास राव	वैज्ञानिक "एफ"	सदस्य
4.	डॉ. संजय आर. ढगे	वैज्ञानिक "ई"	सदस्य
5.	डॉ. नितिन पी. वासेकर	वैज्ञानिक "ई"	सदस्य
6.	डॉ. कल्याण हेम्ब्रम	वैज्ञानिक "ई"	सदस्य
7.	श्रीमती एस. निर्मला	वैज्ञानिक "ई"	सदस्य
8.	श्री मनीष टाक	वैज्ञानिक "ई"	सदस्य
9.	डॉ. प्रसेनजीत बारिक	वैज्ञानिक "ई"	सदस्य
10.	श्री बालाजी पाड्या	वैज्ञानिक "ई"	सदस्य
11.	श्री अरुण सीतारामण	वैज्ञानिक "डी"	सदस्य
12.	श्री वी. महेन्दर	तकनीकी अधिकारी "डी"	सदस्य
13.	श्री डी. श्रीनिवास रेड्डी	तकनीकी अधिकारी "सी"	सदस्य
14.	श्री ए. आर. श्रीनिवास	तकनीकी अधिकारी "बी"	सदस्य
15.	श्री गुगुलोथु मूर्ति	तकनीकी सहायक "ए"	सदस्य
16.	श्री डी. रमेश	सुरक्षा, अग्निशमन और रक्षा अधिकारी	संयोजक

सुरक्षा समिति निम्नलिखित कार्यों पर ध्यान-संकेंद्रित करेंगी-

1. एआरसीआई के सुरक्षा मैनुअल में दी गई परिभाषा के अनुसार, एआरसीआई परिसर में सुरक्षा उपायों/पहलुओं का उचित कार्यान्वयन करना।
2. सुरक्षा पहलुओं पर जारी विभिन्न आंतरिक कार्यालय टिप्पणी/ दिशानिर्देशों को लागू कर, उसका सख्ती/कड़ाई से अनुपालन सुनिश्चित करना।

ए. श्रीनिवास
8/3

3. एआरसीआई की सुरक्षा लेखा-परीक्षा की व्यवस्था करना और सुरक्षा लेखा-परीक्षा रिपोर्ट का अनुपालन करना।
4. समय-समय पर निदेशक को सिफारिशें/रिपोर्ट प्रस्तुत करना।

उक्त समिति का कार्यकाल दो वर्ष 01.04.2021 से 31.03.2023 तक रहेगा या जब तक नई समिति का पुनःगठन न हो, जो भी बाद में हो।

ए. श्रीनिवास
(ए. श्रीनिवास)

प्रशासनिक एवं कार्मिक अधिकारी
कृते निदेशक, एआरसीआई

प्रतिलिपि प्रेषित -

1. निदेशक - सूचनार्थ
2. क्षेत्रीय निदेशक/सभी सह-निदेशकगण/ सभी सेंट्रों के प्रमुखों
3. उक्त समिति के सभी सदस्यगण
4. प्रशासन/वित्त/ भंडार/ सुरक्षा
5. सूचना प्रौद्योगिकी सेवा केंद्र
6. श्रीमती एन. अपर्णा राव, संचार एवं जन-संपर्क अधिकारी: एआरसीआई वेबसाइट में अद्यतन करने हेतु
अनुरोध
7. सभी कर्मचारीगण/परियोजना स्टाफ/शोधार्थी आदि - ईमेल/डिजिटल बोर्ड द्वारा
8. एआरसीआई, चेन्नै केंद्र एवं एआरसीआई, गुरुग्राम कार्यालय
9. सुरक्षा/कार्यालय आदेश फाइल



इंटरनेशनल एडवांस्ड रिसर्च सेंटर फॉर पाउडर मेटलर्जी

एंड न्यू मटेरियल्स (एआरसीआई), हैदराबाद

INTERNATIONAL ADVANCED RESEARCH CENTRE
FOR POWDER METALLURGY AND NEW MATERIALS, HYDERABAD



Ref. No. ARCI/Admin/Safety/2021

31st March, 2021

OFFICE ORDER

Sub: Re-constitution of Safety Committee – Reg.

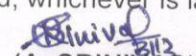
Director, ARCI has been pleased to re-constitute the Safety Committee at ARCI, Hyderabad with the following members:

Sl.No.	Name of the Official	Designation	Position in the Committee
1.	Dr. Roy Johnson	Associate Director	Chairman
2.	Shri D. Srinivasa Rao	Scientist "G"	Co-Chairman
3.	Dr. Y. Srinivasa Rao	Scientist "F"	Member
4.	Dr. Sanjay R. Dhage	Scientist "E"	Member
5.	Dr. Nitin P. Wasekar	Scientist "E"	Member
6.	Dr. Kaliyan Hembram	Scientist "E"	Member
7.	Smt. S. Nirmala	Scientist "E"	Member
8.	Shri Manish Tak	Scientist "E"	Member
9.	Dr. Prasenjit Barick	Scientist "E"	Member
10.	Shri Balaji Padya	Scientist "E"	Member
11.	Shri Arun Seetharaman	Scientist "D"	Member
12.	Shri V. Mahender	Technical Officer "D"	Member
13.	Shri D. Sreenivas Reddy	Technical Officer "C"	Member
14.	Shri A. R. Srinivas	Technical Officer "B"	Member
15.	Shri Gugulothu Murthy	Technical Assistant "A"	Member
16.	Shri D. Ramesh	Security, Fire & Safety Officer	Convenor

The Safety Committee shall look after the following:

1. Proper implementation of Safety measures/aspects in ARCI campus as defined in the safety manual of ARCI.
2. To ensure implementation of various IONs/guidelines issued on safety aspects and strict compliance of the same.
3. To arrange safety audit of ARCI and to comply with the safety audit report.
4. Timely submission of recommendations/report to the Director from time to time.

The tenure of the above Committee is for a period for 2 years i.e. from **01.04.2021 to 31.03.2023** or till such time the new Committee is reconstituted, whichever is later.


(A. SRINIVAS)

Administrative & Personnel Officer
for Director, ARCI

Copy to:

1. Director - for kind information please.
2. Regional Director/All Associate Directors/All Heads of Centres
3. All the above Committee members
4. Admin./Finance/ Stores/Security
5. Centre for Information Technology Services
6. Smt. N. Aparna Rao, CPRO: with a request to kindly update on ARCI website
7. All employees/Project Staff/Research Students etc. through E-mails/Digital boards
8. ARCI, Chennai Centres & ARCI, Gurugram Office.
9. Safety/Office order file



इंटरनेशनल एडवांस्ड रिसर्च सेंटर फॉर पाउडर मेटलर्जी
एंड न्यू मटेरियल्स (एआरसीआई), हैदराबाद
INTERNATIONAL ADVANCED RESEARCH CENTRE
FOR POWDER METALLURGY AND NEW MATERIALS, HYDERABAD



सं. सं.एआरसीआई/प्रशा./हरियाली/2021

31 मार्च, 2021

कार्यालय आदेश

विषय - एआरसीआई परिसर में हरियाली के विकास और देख-रेख करने हेतु समिति का पुनः गठन - संबंधित।

निदेशक, एआरसीआई को एआरसीआई-परिसर में हरियाली के विकास और देख-रेख करने हेतु निम्नलिखित समिति का पुनः गठन करते हुए हर्ष हुआ है:

क्रम सं.	अधिकारी/कर्मचारी का नाम	पदनाम	समिति में दिए गए पदनाम
1.	डॉ. पवन कुमार जैन	वैज्ञानिक 'जी'	अध्यक्ष
2.	डॉ. के. मुरुगन	वैज्ञानिक 'ई'	सदस्य
3.	श्री ए. श्रीनिवास	प्रशासनिक एवं कार्मिक अधिकारी	सदस्य
4.	श्री डी. रमेश	सुरक्षा, अग्निशमन एवं रक्षा अधिकारी	सदस्य
5.	श्रीमती पी. कमल वैशाली	अधिकारी 'बी'	संयोजक

उक्त समिति का कार्यकाल तीन वर्ष यानि 01.04.2021 से 31.03.2024 तक रहेगा या जब तक नई समिति का पुनःगठन न हो, जो भी बाद में हो।

ए. श्रीनिवास
(ए. श्रीनिवास)

प्रशासनिक एवं कार्मिक अधिकारी
कृते निदेशक, एआरसीआई

प्रतिलिपि प्रेषित -

1. निदेशक - सूचनार्थ
2. क्षेत्रीय निदेशक/सभी सह-निदेशकगण/ सभी सेंट्रों के प्रमुखों
3. उक्त समिति के सभी सदस्यगण
4. श्री वाई. कृष्णा शर्मा, अधिकारी 'बी': इस अनुरोध के साथ कि आप संबंधित फाइलों/दस्तावेजों को समिति के अध्यक्ष को सौंपे
5. प्रशासन/वित्त/भंडार/ सुरक्षा
6. सूचना प्रौद्योगिकी सेवा केंद्र
7. श्रीमती एन. अपर्णा राव, संचार एवं जन-संपर्क अधिकारी: एआरसीआई वेबसाइट में अद्यतन करने हेतु अनुरोध
8. सभी कर्मचारीगण/परियोजना स्टाफ/शोधार्थी आदि ई-मेल/डिजिटल बोर्ड द्वारा
9. एआरसीआई, चेन्नै केंद्र
10. एआरसीआई, गुरुग्राम कार्यालय



इंटरनेशनल एडवांस्ड रिसर्च सेंटर फॉर पाउडर मेटलर्जी

एंड न्यू मटेरियल्स (एआरसीआई), हैदराबाद

INTERNATIONAL ADVANCED RESEARCH CENTRE
FOR POWDER METALLURGY AND NEW MATERIALS, HYDERABAD



Ref. No. ARCI/Admin/ Greenery/2021

31st March, 2021

OFFICE ORDER

Sub: Re-constitution of Committee for Development and Safeguarding of Greenery in ARCI Campus-Reg.

Director, ARCI has been pleased to re-constitute the following Committee to look into the Development and Safeguarding of Greenery in ARCI, Hyderabad campus:

Sl. No.	Name of the Official	Designation	Position in the Committee
01.	Dr. Pawan Kumar Jain	Scientist "G"	Chairman
02.	Dr. K. Murugan	Scientist "E"	Member
03.	Shri A. Srinivas	Administrative & Personnel Officer	Member
04.	Shri D. Ramesh	Security, Fire & Safety Officer	Member
05.	Smt. P. Kamal Vaishali,	Officer "B"	Convenor

The tenure of the above Committee is for a period for 3 years i.e. **from 01.04.2021 to 31.03.2024** or till such time the new Committee is reconstituted, whichever is later.

(A. Srinivas)
(A. SRINIVAS)

Administrative & Personnel Officer
for Director, ARCI

Copy to:

1. Director - for kind information please.
2. Regional Director/All Associate Directors/All Heads of Centres
3. All the above Committee members
4. Shri Y. Krishna Sarma, Officer "B": with a request to handover the concerned files/document etc.to the Chairman.
5. Admin/Finance /Stores/Security
6. Centre for Information Technology Services
7. Smt. N. Aparna Rao, CPRO: with a request to kindly update on ARCI website
8. All employees/Project Staff/Research Students etc. through E-mails/Digital boards
9. ARCI, Chennai Centres.
10. ARCI, Gurugram Office.
11. Greenery/Office order file



**International Advanced Research Centre
for Powder Metallurgy & New Materials**
(An autonomous R&D Centre of Department of Science and Technology,
Government of India)



Admin Section

Ref: ARCI/ADMIN/Media/2023/

Date: 09-02-2023

OFFICE ORDER

Sub: Re-Constitution of Media Cell for Dissemination and Publication of ARCI News Material in Media – Reg.

The Ministry of Science & Technology and Earth Sciences has initiated a mechanism for dissemination and publication of all news on initiatives, accomplishments, events and technological breakthroughs from Institute and secure maximum coverage in all media platforms viz-a-viz print, electronic, digital and social media. In this regard, a Media Cell has been set-up at Department of Science and Technology (DST) along with Vigyan Prasar to generate news material in the form of press briefs, tweets, facebook posts, science stories and articles for its publicity and outreach.

The AI Division of DST has directed ARCI to set-up a Media Cell and a Media Coordinator to forward the above details. The news content on major research outcomes, initiatives, major awards received, major publications, know-how transfers, MoU/Agreements signed, collaborations, patents granted etc., have to be sent mandatorily to the DST Media Cell and in parallel intimate to the regional/local media (PIB). Accordingly, ARCI is requested to send content at least once every week in the form of Facebook posts (50 words with photos/infographics), Tweets (standard tweet 25 words/280 characters) and two technical/scientific articles per month (not exceeding 500-750 words with 1-2 photos). DST Media Cell and Vigyan Prasar will follow through on further vetting and dissemination of information for wide publicity and outreach.

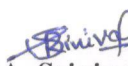
In view of the above the Competent Authority of ARCI has Re-Constituted ARCI Media Cell with the following members:

01.	Dr. R. Easwaramoorthi, Scientist 'E'	Member
02.	Shri R. Vijaya Chandar, Scientist 'E'	Member
03.	Dr. Raman Vedarajan, Scientist (Contract)	Member
04.	Shri Amit Das, Scientist 'B'	Member
05.	Mrs. N. Aparna Rao, CPRO	Media Coordinator, ARCI
06.	Dr. V. Chandrasekharan, Technology Advisor	Consultant (Technical)
07.	Shri Y. Mallikarjun	Media Consultant

The media cell shall constantly coordinate information collection, compilation and dissemination. The tenure of the above committee will be for a period of **three years w.e.f. 01-01-2023** or till such time the new cell is re-constituted, whichever is later.

This issues with the approval of the Competent Authority, ARCI




(A. Srinivas)
Admin. & Pers. Officer
for Director

Copy To:

1. Director/ Associate Directors - for kind information.
2. All the above Committee Members
3. All Heads (CoE)/ Scientists/ Officers/ Staff Members/ consultants, project staff, research students, trainees and project students through email/ digital board
4. O.O. File

**International Advanced Research Centre for
Powder Metallurgy & New Materials**
(An Autonomous R&D Centre of Department of Science and Technology,
Government of India)

Admin Section

Ref: ARCI/ADMIN/ARCI Website Committee/2023/

Date: 02-03-2023

OFFICE ORDER

Sub: ARCI Website Hosting, Development and Maintenance – Reg.

The following Committee has been re-constituted to ensure time to time updation of ARCI Website, Facebook, Twitter and YouTube pages. The tenure of the committee will be till 31-03-2026 or till new committee is re-constituted, whichever is later.

01.	Dr. Roy Johnson, Associate Director	Chairman
02.	Dr. Dibyendu Chakravarty, Sc 'F' – CNM	Member
03.	Dr. Krishna Valleti, Sc 'E' – CEC	Member
04.	Dr. M. Buchi Suresh, Sc 'E' – CACM	Member
05.	Dr. Gururaj Telasang, Sc. 'E' – CLPM	Member
06.	Dr. R. Easwaramoorthi, Sc. 'E' – CSEM	Member
07.	Ms. Priya Anish Mathews, Sc. 'E' – CTAT	Member
08.	Dr. Balaji Padya, Sc 'E' – CCM	Member
09.	Mr. R. Vijaya Chandar, Sc. 'E' – TIC	Member
10.	Mr. S. Ramakrishnan, Sc. - CFCT	Member
11.	Dr. Manjusha Battabyal, Proj. Sc. 'D' – CAEM	Member
12.	Mr. K. Srinivas Rao, T.O. 'D' – CSOL	Member
13.	Mr. Y. Krishna Sarma, Officer 'C' – Admin. Fin. & Stores	Member
14.	Mr. K. Naresh Kumar, T.O. 'B' - CITS	Member
15.	Mr. K. Ramesh Reddy, T.O. 'B' – CMCT	Member
16.	Mrs. N. Aparna Rao, CPRO	ARCI Website Coordinator & Convener

The responsibilities of the Coordinators include compiling the data and ensuring that the content on the web pages related to their centre is up to date. They should also be proactive in suggesting viable options for better display of content on ARCI Website and other social media platforms. In order to review the status of the website, the Committee will be meeting on quarterly basis.

This issues with the approval of the Competent Authority, ARCI


(A. Srinivas)
**Admin. & Pers. Officer
for Director**

Copy To:

1. Director/ Associate Directors - for kind information.
2. All the above Committee Members
3. All Heads (CoE)/ Scientists/ Officers/ Staff Members/ consultants, project staff, research students, trainees and project students through email/ digital board
4. O.O. File

**International Advanced Research Centre for
Powder Metallurgy & New Materials**
(An Autonomous R&D Centre of Department of Science and Technology,
Government of India)

वसुधैव कुटुम्बकम्
ONE EARTH • ONE FAMILY • ONE FUTURE

Admin Section

Ref No. ARCI/Admin./Sports/2023

27th February, 2023

OFFICE ORDER

Sub : Re-Constitution of Sports Committee – Reg.

This is in continuation to OO of even no. dtd. 23rd February, 2023.

Based on the request made by Dr. Balaji Padya, Chairman, Sports Committee, the Competent Authority, ARCI has been pleased to nominate the following additional members in the Sports Committee to look after all sports related activities, at ARCI Hyderabad:

Sl. No.	Name & Designation	Position in the Committee
01.	Shri E. Anbu Rasu, Technical Officer "C"	Member
02.	Shri S. Sankar Ganesh, Technical Officer "C"	Member
03.	Shri E. Konda, Technician "E"	Member
04.	Shri Rasikanta Maharana, Technician "A"	Member

All other terms and conditions shall remain unchanged.

This issues with the approval of the Competent Authority, ARCI


A. Srinivas

Admin. & Pers. Officer
for Director, ARCI

Copy to :

01. Director, ARCI for kind information please.
02. Associate Directors, ARCI for kind information please.
03. All Heads of CoE/Centres/Section
04. Above Committee Members
05. Administration & HRD Section
06. Finance & Accounts Section
07. Stores & Purchase Section
08. Security, Fire & Safety Officer
09. All concerned through email/digital boards.
10. All concerned through Digital boards.
11. OO file



**International Advanced Research Centre for
Powder Metallurgy & New Materials**
(An Autonomous R&D Centre of Department of Science and Technology,
Government of India)

Admin Section

Ref No. ARCI/Admin./Sports/2023

23rd February, 2023

OFFICE ORDER

The Competent Authority, ARCI has been pleased to re-constitute Sports Committee with the following officials to look after all sports related activities, at ARCI Hyderabad:

Sl. No.	Name & Designation	Position in the Committee
01.	Dr. Balaji Padya, Scientist "E"	Chairman
02.	Shri Amit Das, Scientist "B"	Member
03.	Shri AR Srinivas, Tech. Officer "C"	Member
04.	Smt. N. Aruna, Tech. Officer "B"	Member
05.	Shri K. Naresh Kumar, Tech. Officer "B"	Member
06.	Shri D. Ramesh, Security, Fire & Safety Officer	Member
07.	Shri B. Laxman, Officer "A"	Member
08.	Shri M. Satyanand, Technician "D"	Member
09.	Shri I. Prabhu, Technician "C"	Member
10.	Shri P. Ashoka Reddy, Assistant "A"	Member
11.	Shri Kadiri Sai Charan, Technician "A"	Member

The Committee shall conduct Annual Sports for the years 2022-23 and 2023-24. They shall also explore the possibility of participation in inter-lab sports meet/Central Government employee's sports meet etc.

The tenure of the above Committee will be upto 31st March, 2024 or till such time a new Sports Committee is reconstituted, whichever is later.

This issues with the approval of the Competent Authority, ARCI


A. Srinivas

Admin. & Pers. Officer
for Director, ARCI

Copy to :

01. Director, ARCI for kind information please.
02. Associate Directors, ARCI for kind information please.
03. All Heads of CoE/Centres/Section
04. Above Committee Members
05. Administration & HRD Section
06. Finace & Accounts Section
07. Stores & Purchase Section
08. Security, Fire & Safety Officer
09. All concerned through email/digital boards.
10. All concerned through Digital boards.
11. OO file



**International Advanced Research Centre for
Powder Metallurgy & New Materials**
(An Autonomous R&D Centre of Department of Science and Technology,
Government of India)

Admin Section

Ref: ARCI/ADMIN/Canteen Committee/2022

Date: 14-12-2022

OFFICE ORDER

Sub: Re-Constitution of Canteen Committee – ARCI, Hyderabad - Reg.

Competent Authority has reconstituted the Canteen Committee with the following officials to look into all matters related to Canteen at ARCI, Hyderabad with immediate effect. The tenure of the committee is for 3 years or until further orders, whichever is earlier.

01.	Dr. Naveen Manhar Chavan, Scientist - E	Chairman
02.	Shri M. Srinivas, Technical Officer - C	Member
03.	Smt. N. Aruna, Technical Officer - B	Member
04.	Shri M. R. Renju, Technical Officer - B	Member
05.	Shri K. V. B. Vasantha Rayudu, Technician - E	Member
06.	Shri M. A. Fazal Hussain, Driver – B (MACP)	Member
07.	Shri K. Prashanth, Assistant – A	Member
08.	Shri B. Laxman, Officer – A	Convener

The committee should consider the following for smooth operation & maintenance of Canteen & VIP Dining Hall:

1. To identify suitable Contractor, at the earliest, for Operation & Maintenance of the canteen.
2. To look after day-to-day operation and proper functioning of the ARCI canteen and proper maintenance of VIP Dining Hall.
3. To look into procurement of groceries, vegetable, milk, gas, etc. until the contractor is identified.
4. To see that good quality and nutrition food is provided to the canteen boarders.
5. To see that proper hygienic conditions and cleanliness are maintained both in canteen and VIP dining hall.
6. To look at providing safe drinking water in canteen, VIP dining hall and all over the campus.
7. Maintaining AMC of water purifiers for entire campus.
8. To see that canteen timings are strictly adhered to.

This order supersedes earlier orders issued on Operation & Maintenance of canteen.

This is issued with the approval of the Competent Authority.



(A. Srinivas)

**Admin. & Pers. Officer
for Director**

Copy To:

1. Director/ Associate Director - for kind information.
2. All the above Committee Members
3. All Heads (CoE)/ Scientists/ Officers/ Staff Members/ consultants, project staff, research students, trainees and project students through email/ digital board
4. Canteen Committee File



इंटरनेशनल एडवांस्ड रिसर्च सेंटर फॉर पाउडर मेटलर्जी
एंड न्यू मटेरियल्स (एआरसीआई), हैदराबाद



INTERNATIONAL ADVANCED RESEARCH CENTRE
FOR POWDER METALLURGY AND NEW MATERIALS, HYDERABAD

सं. सं.एआरसीआई/प्रशा./सी.एवं जी./2021

31 मार्च, 2021

कार्यालय आदेश

विषय - रसायनों और कांच-पदार्थों के दर-अनुबंध के लिए समन्वयक का नामांकन - संबंधित।

निदेशक, एआरसीआई को एआरसीआई, हैदराबाद में रसायनों और कांच - पदार्थों के दर-अनुबंध के लिए समन्वयक के रूप में श्री अमित दास, वैज्ञानिक 'बी' को नामित करते हुए हर्ष हुआ है। तदनुसार, एआरसीआई, हैदराबाद द्वारा आपूर्तिकर्ताओं के साथ निर्धारित दर-अनुबंध के माध्यम द्वारा प्रापण करने हेतु सभी आवश्यक रसायनों और कांच-पदार्थ मदों को श्री अमित दास, वैज्ञानिक-बी को अग्रेषित किया जाए।

उक्त समिति का कार्यकाल दो वर्ष 01.04.2021 से 31.03.2023 तक रहेगा या जब तक नए समन्वयक का नामांकन न हो, जो भी बाद में हो।

ए. श्रीनिवास
(ए. श्रीनिवास)

प्रशासनिक एवं कार्मिक अधिकारी
कृते निदेशक, एआरसीआई

प्रतिलिपि प्रेषित -

1. निदेशक - सूचनार्थ
2. क्षेत्रीय निदेशक/सभी सह-निदेशकगण/ सभी सेंट्रों के प्रमुखों
3. श्री बालाजी पाड्या, वैज्ञानिक 'ई': इस अनुरोध के साथ कि वे रसायनों और कांच-पदार्थों के दर-अनुबंध संबंधित आवश्यक ब्याँरें/दस्तावेजों को सौंपे
4. श्री अमित दास, वैज्ञानिक 'बी': इस अनुरोध के साथ कि वे रसायनों और कांच-पदार्थों के दर-अनुबंध हेतु समन्वय के साथ ही इसे स्वीकार करें
5. वित्त/प्रशासन/भंडार/ सुरक्षा
6. सूचना प्रौद्योगिकी सेवा केंद्र
7. श्रीमती एन. अपर्णा राव, संचार एवं जन-संपर्क अधिकारी: एआरसीआई वेबसाइट में अद्यतन करने हेतु अनुरोध
8. सभी कर्मचारीगण/परियोजना स्टाफ/शोधार्थी आदि ई-मेल/डिजिटल बोर्ड द्वारा
9. एआरसीआई, चेन्नै केंद्र
10. एआरसीआई, गुरुग्राम कार्यालय
11. कार्यालय आदेश फाइल



इंटरनेशनल एडवांस्ड रिसर्च सेंटर फॉर पाउडर मेटलर्जी
एंड न्यू मटेरियल्स (एआरसीआई), हैदराबाद



INTERNATIONAL ADVANCED RESEARCH CENTRE
FOR POWDER METALLURGY AND NEW MATERIALS, HYDERABAD

Ref. No. ARCI/Admin/C&G/2021

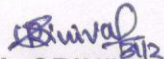
31st March, 2021

OFFICE ORDER

Sub: Nomination of co-ordinator for Rate Contract of Chemicals & Glassware – Reg.

Director, ARCI has been pleased to nominate Shri Amit Das, Scientist "B" as Co-ordinator for Rate contract of Chemicals and Glassware at ARCI, Hyderabad. Accordingly, all the requirements of Chemicals and Glassware items may be projected to Shri Amit Das, Scientist-B for procurement through rate contract entered with the suppliers by ARCI, Hyderabad.

His tenure will be for a period for 2 years i.e. from **01.04.2021 to 31.03.2023** or till such time a new Co-ordinator is nominated, whichever is later.


(A. SRINIVAS)

Administrative & Personnel Officer
for Director

Copy to:

1. Director - for kind information please.
2. Regional Director/All Associate Directors/All Heads of Centres
3. Shri Balaji Padya, Sci. "E": with a request to handover the details/documents pertaining to rate contract of Chemicals and Glassware.
4. Shri Amit Das, Sci. "B" to accept the same and with a request to co-ordinate rate contract of Chemicals and Glassware.
5. Admin./Finance/ Stores/Security
6. Centre for Information Technology Services
7. Smt. N. Aparna Rao, CPRO: with a request to kindly update on ARCI website
8. All employees/Project Staff/Research Students etc. through E-mails/Digital boards
9. ARCI, Chennai Centres.
10. ARCI, Gurugram Office.
11. Office order file

**International Advanced Research Centre for
Powder Metallurgy & New Materials**
(An Autonomous R&D Centre of Department of Science and Technology,
Government of India)

Admin Section

Ref No. ARCI/Admin./Rate Contract (G)/2023

24th February, 2023

OFFICE ORDER

Sub : Nomination of Co-ordinator for Rate Contract of Various Gases – Reg.

On account of superannuation of Shri V. Mahender, Technical Officer "D" on 28th February, 2023, the Competent Authority, ARCI has been pleased to nominate Shri M. Ilaiyaraja, Technical Officer "B" as Co-ordinator for looking into supply of various Gases under Rate Contract, at ARCI Hyderabad. With immediate effect, all the requirements of gases may be projected to M. Ilaiyaraja, Technical Officer "B" for procurement and timely supply through the existing rate contractor for ARCI, Hyderabad.

His tenure will be **upto 31.03.2025** or till such time a new Co-ordinator is nominated, whichever is later.

Shri V. Mahender, Technical Officer "D" is requested to hand-over all relevant records/files w.r.t. procurement/supply of gases etc. to Shri M. Ilaiyaraja, Technical Officer "B".



(Signature)
A. Srinivas

**Admin. & Pers. Officer
for Director, ARCI**

Copy to :

01. Director, ARCI for kind information please.
02. Associate Directors, ARCI for kind information please.
03. All Heads of CoE/Centres/Section
04. Shri V. Mahender, Technical Officer "D" – with a request to hand over the records/files
05. Shri M. Ilaiyaraja, Technical Officer "B" – with a request to take over the charge for coordinating & procurement/supply of gases to ARCI under the rate contract.
06. Computer Centre – with a request for necessary changes in the work flow
07. Administration & HRD Section
08. Finance & Accounts Section
09. Stores & Purchase Section
10. Security, Fire & Safety Officer
11. All concerned through email/digital boards.
12. OO file

OFFICE ORDER

Sub: Constitution of Committee for Materials Management System - Reg.

A Committee has been constituted with the following officials to look into all matters related to Materials Management System of ARCI, with immediate effect for a period of 3 (three) years or until further orders whichever is later.


01.	Dr. P. K. Jain, Associate Director	Chairman
02.	Dr. Ravi N. Bathe, Scientist 'F'	Co-Chairman
Coordinators		
03.	Dr. Buchi Suresh, Scientist 'E'	Disposal
04.	Dr. Gururaj Telasang, Scientist 'E'	Inventory
05.	Smt. S. Nirmala, Scientist 'E'	Condemnation
Members		
06.	Shri S. Sudhakar Sarma, Scientist 'E'	Member
07.	Shri R. Vijay Chandar, Scientist 'E'	Member
08.	Shri. Amit Das, Scientist 'B'	Member
09.	Shri D. Ramesh, SFSO	Member
10.	Shri P. Rama Krishna Reddy, T.O. 'D'	Member
11.	Shri K. S. Rao, T.O. 'D'	Member
12.	Shri Ch. Samba Siva Rao, T.O. 'C'	Member
13.	Shri A. Rajashekar Reddy, T.O. 'C'	Member
14.	Shri C. Karunakar, T.O. 'C'	Member
15.	Shri M. Ilayaraja, T.O. 'B'	Member
16.	Shri K. Naresh Kumar, T.O. 'B'	Member
17.	Shri B. Laxman, Officer 'A'	Co-Convener
18.	Shri P. Sai Kishore, Asst. 'A'	Member
19.	Shri P. Siva Prasad Reddy, Asst. 'A'	Member
20.	Shri P. Prasad Babu, Asst. 'A'	Convener

Shri P. Prasad Babu will be over all convener for all the activities and shall update all the necessary information in respective records.

Shri K. Naresh Kumar, T.O. 'B', will assist the committee w.r.t. computer related lists etc.

Shri B. Laxman will keep all the records pertaining to the furniture's of ARCI.

This issues with the approval of the Competent Authority, ARCI


(A. Srinivas)

**Admin. & Pers. Officer
for Director**

Copy To:

1. Director/ Associate Directors - for kind information.
2. All the above Committee Members
3. All Heads (CoE)/ Scientists/ Officers/ Staff Members/ consultants, project staff, research students, trainees and project students through email/ digital board
4. O.O. File



List of Major projects costing above Rs 1.00 crore for last Five Years (2019-20 to 2023-24)

Sl.no	Project Title	Funding body	Receive
1	Energy storage platform on batteries	Department of Science and Technology	
2	Design and Development of 20kW Low temperature PEMFC with high indigeneous content	MINISTRY OF NON-CONVENTIONAL ENERGY	
3	Facility establishment and realization of low-expansion glass ceramics (LEGC)	VIKRAM SARABHAI SPACE CENTRE	
4	Setting up of Technical Research Centre (TRC) at ARCI (phase 2)	Department of Science and Technology	
5	Smart Hydrogen Supply Chain supported Polymer Electrolyte Membrane Fuel Cell in Telecom Tower Power Backup	Department of Science and Technology	
6	Centre for Electrochemical Energy Storage - Design Development , fabrication and evaluation of utility - Scale high performance battereies	SCIENCE & ENGINEERING RESEARCH BOARD (SER	
7	Advanced Processing Technology Development for Rare Earth Magnets for Automotive and EV applications	SCIENCE & ENGINEERING RESEARCH BOARD (SER	
8	Development and pilot scale production of a novel nano fertilizer nDAP and nanobiopesticide Harpin loaded Chitosan	Department of Science and Technology	
9	Setting up of Programme Management Unit (PMU) for INSPIRE Program Phase 2	Department of Science and Technology	
10	Designing next generation sustainable energy conversion and storage systems using two dimentional layered ceramic materials and perfluorinated ionomer films	Department of Science and Technology	
11	Development of Biodegradable alloys and AM process for soft tissue anchors (Indo-German)	INDO GERMAN S & T CENTRE	
12	Investigation and Development of All Phosphate Dual Ion Solid state batteries (Indo-Russia)	Department of Science and Technology	
13	Development and Scale up of Indigeneous Next Generation Solid Oxide fuel Cell technology and demonstration of process line (10kW) for prototype production	CHT - Centre for High Technology	
14	Dev. of Ceramic and UHMWPE textile based Hybrid Polymer composite armour - Subproject: Dev and Supply of SiC tiles for impact resiatnce applications - by Minsitry of textiles	MNIT JAIPUR	

PMS Code	Project Code	Title	
PMS-000007	SPPS	Simulation studies on solution plasma spraying of ceramic materials	BO, SCI
PMS-000011	SNBD	Nanocrystalline hard magnetic Sm-Co-Fe-T alloys (T=Cu, Ti, Zn & Zr) with the normal and abnormal temperature dependence of coercivity (Indo-China-Russia joint project)-BRICS	Dej Tec
PMS-000016	SNCD	National centre for development of advanced materials and manufacturing processes for clean coal technologies for power applications	Dej Tec
PMS-000021	SGPS	Improvements in gas turbine performance via novel plasma spray coatings	Dej Tec
PMS-000032	SLFN	Design and Development of 20kW Low temperature PEMFC with high indigeneous content	MI COI
PMS-000034	SIDN	Energy storage platform on batteries	Dej Tec
PMS-000038	SCVR	Facility establishment and realization of low-expansion glass ceramics (LEGC)	VIK
PMS-000050	SRMI	Development of C/C-SiC, C/C-ZrC and C/C-SiC-ZrC based composites through reactive melt infiltration (RMI)	Vik (VS)
PMS-000052	SHST	Smart Hydrogen Supply Chain supported Polymer Electrolyte Membrane Fuel Cell in Telecom Tower Power Backup	Dej Tec
PMS-000054	SRPE	Recycling of Polymer Electrolyte Membrane from Fuel Cell for use as Electrolyte in All Solid State Lithium Battery	SCI RES
PMS-000055	SICE	DST-STORAGE MAP (ICMAP) - Automation and AI/ML-Assisted Development of Solid State Battery Technology	ICR
PMS-000056	STR2	Setting up of Technical Research Centre (TRC) at ARCI (phase 2)	Dej Tec
PMS-000057	SHPB	Centre for Electrochemical Energy Storage - Design Development , fabrication and evaluation of utility - Scale high performance batterieies	SCI RES
PMS-000058	STCI	Fabrication of cost effective new pransparent conductive materials in inkjet printing for touch sensing application	SCI RES
PMS-000059	SDAP	Development and pilot scale production of a novel nano fertilizer nDAP and nanobiopesticide Harpin loaded Chitosan	Dej Tec
PMS-000060	STRE	Ultrasonic nanocrystal, surface modification of SS316 components manufacturing through SLM and assessment of fatigue characteristics(TARE) - Hari Krishna SVECW BHimavaram (Dr. R. Vijay)	SCI RES
PMS-000061	SREM	Advanced Processing Technology Development for Rare Earth Magnets for Automotive and EV applications	SCI RES
PMS-000062	SPD2	Setting up of Programme Management Unit (PMU) for INSPIRE Program Phase 2	Dej Tec
PMS-000063	SIGB	Development of Biodegradable alloys and AM process for soft tissue anchors (Indo-German)	INC
PMS-000064	SISB	Development and validation of Indian Standards for battery swap systems for 2 and 3 wheeled vehicles	Dej Tec

PMS-000072	SISO	Development and Scale up of Indigeneous Next Generation Solid Oxide fuel Cell technology and demonstration of process line (10kW) for prototype production	CH
PMS-000073	SDIP	Investigation and Development of All Phosphate Dual Ion Solid state batteries (Indo-Russia)	Dej Tec
PMS-000074	SHSS	Development of additive manufacturing process for high speed tool steel using laser powder bed fusion by varying process strategy and inoculating additions	SCI RES
PMS-000075	SPCP	Development and characterization and performance evaluation of polymer coated and uncoated Al and Ti alloy Powder for SLS, SLM and EBAM (Indo-Phillipines)	Dej Tec
PMS-000076	SREC	Rare Earth Corrosion Inhibitor based corrosion protection coatings on metal alloys	IRE
PMS-000077	SMNI	Dev. of Ceramic and UHMWPE textile based Hybrid Polymer composite armour - Subproject: Dev and Supply of SiC tiles for impact resiatnce applications - by Minsitry of textiles	MA
PMS-000078	SWSP	A novel approach towards developing high energy density and low cost cathode material for fabricating microsize all solid state printed batteries (Dr. Sonia Sharma)	Dej Tec
PMS-000079	SBAS	Boron nitride nano sheets strength end Ti 64 alloy manufactured using laser powder fusion AM technologies for improved corrosion and wear resistance	SCI RES
PMS-000080	SCTI	Centre for time and length scale Dependent flow (Indo-US)	INC
PMS-000081	SIDD	Designing next generation sustainable energy conversion and storage systems using two dimentional layered ceramic materials and perfluorinated ionomer films	Dej Tec
PMS-000082	SCDS	Developemet of higt enery supercapacitors by dry coating process for smart toys	Dej Tec
PMS-000083	SLSS	safe energy efficient cobalt free lithium batteries with printed thermoelectrics as over heat protector & energy harvester	SCI RES
PMS-000084	SHDP	Demonstration of hard chrome replacement through thinner carbide coatings on industrial shafts using HVAF spray Technology	Dej Tec

PMS Code	project Code	Project Title	funding Body
PMS-000001	SZSD	Studies on rechargeable Zinc air cells for solar energy storage	Department of Science and Technology
PMS-000002	SSTD	Design and development of open air compatible state of the art solar selective coating for high temperature concentrated solar thermal power generation applications	Department of Science and Technology
PMS-000003	SSRD	DEVELOPMENT OF SOLAR POWERED AUTONOMOUS ROAD REFLECTORS	Department of Science and Technology
PMS-000004	SSCB	Development of superconducting cavity by cold spray technique	BOARD OF RESEARCH & NUCLEAR SCIENCES(BRNS)
PMS-000005	SSBD	Sol-gel Coatings for Photonics, Microelectronics and Energy conversion Applications (Indo-Belarus)	Department of Science and Technology
PMS-000006	SRPD	Development of refractory metals and composite coatings for protecting electromagnetic rail gun by cold spray technique	ARMAMENT RESEARCH & DEVELOPMENT ESTABLISHMENT
PMS-000007	SPPS	Simulation studies on solution plasma spraying of ceramic materials	BOARD OF RESEARCH & NUCLEAR SCIENCES(BRNS)
PMS-000008	SPPB	Development and supply of 8 mol% Ytria Stabilized Zirconia (8YSZ) porous discs, strips and tubes for thermal management applications	BHABHA ATOMIC RESEARCH CENTRE
PMS-000009	SPHS	Development of pulse electrodeposited Ni-W, Ni-Mo alloy coating for hard chrome replacement	SCIENCE & ENGINEERING RESEARCH BOARD (SERB)
PMS-000010	SPCD	Performance of coating under fretting wear conditions (GTMAP)	AERONAUTICS R&D BOARD
PMS-000011	SNBD	Nanocrystalline hard magnetic Sm-Co-Fe-T alloys (T=Cu, Ti, Zn & Zr) with the normal and abnormal temperature dependence of coercivity (Indo-China-Russia joint project)-BRICS	Department of Science and Technology
PMS-000012	SNBA	Preparation of air stable and hydrocarbon fuel dispersible amorphous nanoboron powder for solid rocket fuel motors and air breathing missile applications	AERONAUTICS R&D BOARD
PMS-000013	SMNS	Development of multilayered/thick film varistors using doped ZNO nanopowders for automotive applications	SCIENCE & ENGINEERING RESEARCH BOARD (SERB)

PMS-000014	SLSD	DEVELOPMENT OF LOW-LOW COST SODIUM ION BATTERIES FOR GRID AND OFF-GRID STORAGE APPLICATIONS	Department of Science and Technology
PMS-000015	SLAD	Development of laser surface texturing technology for automotive application	Department of Science and Technology
PMS-000017	SHPD	Development and manufacturing of metallic flow field plates by hydroforming method for PEM fuel cells	Department of Science and Technology
PMS-000018	SHNS	Development of High Efficiency Thermoelectric Generator (TEG) Using Nanostructured Pb-Sb-Te NaCoO ₂ for Power Generation from Automobile Exhaust Waste Heat	SCIENCE & ENGINEERING RESEARCH BOARD (SERB)
PMS-000019	SHGA	Development of high entropy alloy (HEA) coating as potential bond coat materials for high temperature turbine engine applications	AERONAUTICS R&D BOARD
PMS-000020	SARS	Development of anti-reflective borosilicate glass tubes for solar thermal applications	SCIENCE & ENGINEERING RESEARCH BOARD (SERB)
PMS-000021	SGPS	Improvements in gas turbine performance via novel plasma spray coatings	Department of Science and Technology
PMS-000022	SEPS	Development of electrochemical and photoelectrochemical cells to convert waste stream greenhouse CO ₂ gas, methanol, CO gas as a part of developing artificial photosynthesis	SCIENCE & ENGINEERING RESEARCH BOARD (SERB)
PMS-000023	SESD	Electrochemical synthesis of AIH ₃ , an advanced propellant ingredient	DIRECTORATE OF EXTRAMURAL RES & INTELLECTUAL PROPERTY RIGHTS
PMS-000024	SASD	Atmospheric processing of large area perovskite solar cell with >10% efficiency	Department of Science and Technology
PMS-000025	SASI	Process development & supply of alumina electrolyte tubes for sodium production	INDIRA GANDHI CENTRE FOR ATOMIC RESEARCH
PMS-000026	SDPE	Development and demonstration of PEM based Electrochemical Methanol Reformer (ECMT) for hydrogen production	Department of Science and Technology
PMS-000027	SDSD	Design and development of cost efficient solar receiver tube for medium and high temperature solar thermal applications	Department of Science and Technology
PMS-000028	SHCD	High Voltage Carbon Encapsulated-Graded LiMn ₂ O ₄ : LiNi (1-x-y) Co(x) Al(y)O ₂ Cathodes for Rechargeable Li-ion Pouch Cells	Department of Science and Technology

PMS-000029	SIDG	Lead free-perovskite sensitizers and nanostructured metal oxides for next generation solar cells (Inspire)	Department of Science and Technology
PMS-000030	SPID	Setting-up of Program Management Unit (PMU) for the Inspire programme	Department of Science and Technology
PMS-000031	STRC	Setting up of Technical Research Centre (TRC) on Alternative Materials & Systems	Department of Science and Technology
PMS-000033	SDPD	Development and field demonstration of paddy straw based briquetting plant for decentralized applications in Punjab	Department of Science and Technology
PMS-000035	SNED	Novel ecofriendly novel- nanocomposite coatings for prevention of surgical site infections	DEPARTMENT OF BIOTECHNOLOGY
PMS-000036	SIDR	InspireProgramme: Conversion reaction based transition metal oxide hybrid electrodes for next generation lithium ion batteries	Department of Science and Technology
PMS-000037	SRTA	Residual stress and structural characterization of thermal barrier coatings using spectroscopic techniques (GTMAP)	AERONAUTICS R&D BOARD
PMS-000039	SKFP	Abdul Kalam Technology Innovation National Fellowship	INDIAN NATIONAL ACADEMY OF ENGG
PMS-000040	SNSS	Novel powder metallurgy processing by spark plasma sintering technique for fabrication of Ti,Zirconia & hydroxyapatite based functionally graded materials & graphene based components for dental appl.	SCIENCE & ENGINEERING RESEARCH BOARD (SERB)
PMS-000041	SMIS	Mechanical behaviour of advanced high strength steel processed by Additive Manufacturing	SCIENCE & ENGINEERING RESEARCH BOARD (SERB)
PMS-000042	SNGS	Nanostructured graphene sheets based composites as electrode material for energy storage application	SCIENCE & ENGINEERING RESEARCH BOARD (SERB)
PMS-000043	SNSC	Nanoclay based self healing coatings on Al and Mg alloys	SCIENCE & ENGINEERING RESEARCH BOARD (SERB)
PMS-000044	SCDD	Development of Self Disinfecting nanoparticles and electrospun coatings on face masks and medical suits for combating COVID19	Department of Science and Technology
PMS-000045	SISG	Flexible large area and stable perovskite solar cells- Research Scientist Scheme Fellowship (RSSF)	SCIENCE & ENGINEERING RESEARCH BOARD (SERB)

PMS-000046	STNA	Thematic Unit of Excellence on Nanomaterials based technologies for automotive applications	Department of Science and Technology
PMS-000047	SLBV	Development of Lithium ion batteries for Electric Vehicle Application	SCIENCE & ENGINEERING RESEARCH BOARD (SERB)
PMS-000048	SIRD	Transition metal dichalcogenides nanostructure; a better alternative for Li-Ion and Na-Ion battery anode (Inspire)	Department of Science and Technology
PMS-000051	SHRD	Development of hard chrome replacement Ni based alloy coating for gun barrel application using pulsed electrode deposition	ARMAMENT RESEARCH & DEVELOPMENT ESTABLISHMENT
PMS-000064	SISB	Development and validation of Indian Standards for battery swap systems for 2 and 3 wheeled vehicles	Department of Science and Technology
PMS-000067	SFSD	Development of high temperature flap seals and carbon bushes (CARS Project)	Research Centre Imarat
PMS-000068	STEM	Development of self powered wearable thermoelectric power generator to boost the energy storage capacity by bioelectronics	SCIENCE & ENGINEERING RESEARCH BOARD (SERB)
PMS-000079	SBAS	Boron nitride nano sheets strength and Ti 64 alloy manufactured using laser powder fusion AM technologies for improved corrosion and wear resistance	SCIENCE & ENGINEERING RESEARCH BOARD (SERB)
PMS-000080	SCTI	Centre for time and length scale Dependent flow (Indo-US)	INDO-US S & T FORUM



International Advanced Research Centre
For
Powder Metallurgy & New Materials
(Department of Science and Technology)
(Government of India)



ARCI/S&P/Purchase Committees/OO/01/2023

Dated: 13 Jan 2023

OFFICE ORDER

Sub:- Constitution of Purchase Committees, Techno Commercial Negotiation, Tender Opening Committees

It is to inform all the concerned that, the Competent Authority (Director, ARCI) has decided and pleased to nominate the following Chairpersons and members for the respective purchase committees viz., SPC, LP-I, LP-II, LP-III, LP-IV, LP-Gen, Civil Electrical Rate Contract Committees, Tender Opening Committee & Techno Commercial Negotiation Committee as per the details appended below.

1. The Special Procurement Committee (SPC)

Sl. No.	Name	Designation	Status
1.	Dr. T N Rao	Director	Chairman
2.	Dr. Roy Johnson	Associate Director	Member
3.	Mr. D S Rao	Associate Director	Member
4.	Dr. P K Jain	Associate Director	Member
5.	Dr. G Ravi Chandra	Scientist 'G'	Member
6.	Dr. R Subasri	Scientist 'G'	Member
7.	Dr. L Rama Krishna	Scientist 'G'	Member

Sl. No.	Name	Designation	Status
8.	Dr. D Siva Prahasam	Scientist 'F'	Member
9.	Invitee-I*		Member
10.	Invitee-II*		Member
11.	Mr. N Srinivas	Senior Stores & Purchase Officer	Member
12.	MR. G M Raj Kumar	Senior Finance & Accounts Officer	Member
13.	Mr. Anirban Bhattacharjee	Finance & Accounts Officer (Project)	Member
14.	Mr. P Venu Gopal	Officer-B	Convenor

* Special invitees shall be decided by the Director based on the merits of the case(s) that come up for the specific meeting.

2. The Local Purchase Committee – I

Sl. No.	Name	Designation	Status
1.	Dr. R Vijay	Scientist 'G'	Chairman
2.	Dr. Ravi Nathuram Bathe	Scientist 'F'	Member
3.	Dr. B V Sarada	Scientist 'F'	Member
4.	Dr. Raju Prakash	Scientist 'F'	Member
5.	Dr. K Ramya	Senior Scientist	Member
6.	Dr. Dibyendu Chakravarty	Scientist 'F'	Member
7.	Dr. M Buchi Suresh	Scientist 'E'	Member
8.	Dr. Balaji Padya	Scientist 'E'	Member
9.	Mr. N Srinivas	Senior Stores & Purchase Officer	Member
10.	MR. G M Raj Kumar	Senior Finance & Accounts Officer	Member
11.	Mr. Anirban Bhattacharjee	Finance & Accounts Officer (Project)	Member
12.	Mr. P Venu Gopal	Officer-B	Convenor


13/1/23

3. The Local Purchase Committee – II

Sl. No.	Name	Designation	Status
1.	Dr. Roy Johnson	Associate Director	Chairman
2.	Dr. G Ravi Chandra	Scientist "G"	Member
3.	Dr. R Subasri	Scientist "G"	Member
4.	Dr. Bhaskar Prasad Saha	Scientist "G"	Member
5.	Dr. S B Chandrasekhar	Scientist "F"	Member
6.	Dr. Nitin P Wasekar	Scientist "F"	Member
7.	Dr. Dulal Chandra Jana	Scientist "E"	Member
8.	Mr. N Srinivas	Senior Stores & Purchase Officer	Member
9.	MR. G M Raj Kumar	Senior Finance & Accounts Officer	Member
10.	Mr. Anirban Bhattacharjee	Finance & Accounts Officer (Project)	Member
11.	Mr. P Venu Gopal	Officer-B	Convenor

4. The Local Purchase Committee – III

Sl. No.	Name	Designation	Status
1.	Mr. D S Rao	Associate Director	Chairman
2.	Dr. L Rama Krishna	Scientist 'G'	Member
3.	Dr. G Sivakumar	Scientist 'F'	Member
4.	Dr. Neha Yeshwanta Hebalkar	Scientist 'F'	Member
5.	Ms. S Nirmala	Scientist 'E'	Member
6.	Dr. Kaliyan Hembram	Scientist 'E'	Member
7.	Mr. N Srinivas	Senior Stores & Purchase Officer	Member
8.	MR. G M Raj Kumar	Senior Finance & Accounts Officer	Member
9.	Mr. A Srinivas	Admin & Personnel Officer	Member
10.	Mr. Anirban Bhattacharjee	Finance & Accounts Officer (Project)	Member
11.	Mr. P Venu Gopal	Officer 'B'	Convenor

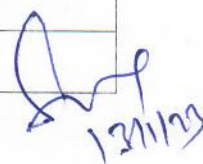


5. The Local Purchase Committee – IV

Sl. No.	Name	Designation	Status
1.	Dr. P K Jain	Associate Director	Chairman
2.	Mr. V Balaji Rao	Scientist 'G'	Member
3.	Dr. Shanmugasundaram Sakthivel	Scientist 'F'	Member
4.	Dr. Joydip Joardar	Scientist 'F'	Member
5.	Dr. Papiya Biswas	Scientist 'E'	Member
6.	Dr. Sanjay Dhage	Scientist 'E'	Member
7.	Mr. N Srinivas	Senior Stores & Purchase Officer	Member
8.	MR. G M Raj Kumar	Senior Finance & Accounts Officer	Member
9.	Mr. Anirban Bhattacharjee	Finance & Accounts Officer (Project)	Member
10.	Mr. P Venu Gopal	Officer 'B'	Convenor

6. Local Purchase Committee – General

Sl. No.	Name	Designation	Status
1.	Dr. T N Rao	Director	Chairman
2.	Mr. D S Rao	Associate Director	Co-chairman
3.	Mr. V Balaji Rao	Scientist 'G'	Member
4.	Ms. S Nirmala	Scientist 'E'	Member
5.	Mr. N Srinivas	Senior Stores & Purchase Officer	Member
6.	MR. G M Raj Kumar	Senior Finance & Accounts Officer	Member
7.	Mr. A Srinivas	Admin & Personnel Officer	Member
8.	Mr. P R K Reddy (for civil cases)	Technical Officer 'D'	Member
9.	Mr. Anirban Bhattacharjee	Finance & Accounts Officer (Project)	Member
10.	Mr. S Sankar Ganesh	Tech Officer - C	Member
11.	Mr. P Venu Gopal	Officer-B	Convenor



7. Rate contract committee for Civil and Electrical works cases valuing upto Rs. 25,000

Sl. No.	Name	Designation	Status
1.	Team Leader of respective I/O		Chairman
2.	Mr. V Balaji Rao	Scientist 'G'	Member
3.	Mr. P R K Reddy (for civil cases)	Technical Officer 'D'	Member
4.	Mr. Anirban Bhattacharjee	Finance & Accounts Officer (Projects)	Member
5.	Mr. A R Srinivas (for electrical cases)	Technical Officer 'C'	Member
6.	Intending Officer		
7.	Mr. P Venu Gopal	Officer 'B'	Member
8.	Smt. P Kamal Vaishali	Officer 'B'	Convenor

8. Rate contract committee for Civil and Electrical works case valuing from Rs 25,000 to Rs. 2.00 lakhs

Sl. No.	Name	Designation	Status
1.	Dr. G Ravi Chandra	Scientist 'G'	Chairman
2.	Mr. V Balaji Rao	Scientist 'G'	Co-chairman
3.	Dr. S M Shariff	Scientist 'F'	Member
4.	Ms. Priya Anish Mathews	Scientist 'E'	Member
5.	Mr. P R K Reddy (for civil cases)	Technical Officer 'D'	Member
6.	Mr. A R Srinivas (for electrical cases)	Technical Officer 'C'	Member
7.	Mr. Anirban Bhattacharjee	Finance & Accounts Officer (Projects)	Member
8.	Mr. P Venu Gopal	Officer 'B'	Member
9.	Smt. P Kamal Vaishali	Officer 'B'	Convenor
10.	Intending Officer		

* Any infrastructure modification issue arises, approval shall be sought and obtained from the Director before hand.

9. Civil and Electrical works valuing more than Rs.2.00 Lakhs proposed under the Rate contracts shall be presented before the LP-Gen purchase committee.

[Handwritten signature]
12/1/23

10. The Tender Opening Committee (Offline Manual & Online Tenders), pertaining to ARCI, Hyderabad

Sl. No.	Name	Designation	Status
1.	Dr. R Subasri	Scientist 'G'	Chairperson
2.	Dr. Easwamoorthi Ramasamy	Scientist 'E'	Co-Chairperson
3.	Duty Officer of the day		Member
4.	MR. G M Raj Kumar	Senior Finance & Accounts Officer	Member
	Or		
	Mr. Anirban Bhattacharjee	Finance & Accounts Officer (Project)	Member
5.	Mr. P V Ramana	Officer 'B'	Convenor
6.	Mr. P Venu Gopal	Officer 'B'	Stand/By Convenor

* Additional representative/Accounts staff to be nominated for collection of all the EMDs obtained and to ensure their proper deposit in the concerned accounts. The deposit slip/proof to be submitted to the stores department on the following working day.

11. The Tender Opening Committee (Offline Tenders) pertaining to ARCI, Chennai

Sl. No.	Name	Designation	Status
1.	Dr. Siva Prahasam	Scientist "F"	Member
2.	Dr. Raju Prakash	Scientist 'F'	Chairperson
3.	Dr. K Ramya	Senior Scientist	Member
4.	Mr. Thirunarayanan D	Consultant	Convenor

* Additional representative/Accounts staff to be nominated for collection of all the EMDs obtained and to ensure their proper deposit in the concerned accounts. The deposit slip/proof to be submitted to the stores department on the following working day.

12. The Techno-Commercial Negotiations Committee

Sl. No.	Name	Designation	Status
1.	Respective Committee Chairman		Chairman
2.	Team Leader of respective I/O		Member
3.	Special Invitees (as per requirement)		
4.	Mr. N Srinivas	Senior Stores & Purchase Officer	Member

[Handwritten signature]
12/1/23

5.	MR. G M Raj Kumar	Senior Finance & Accounts Officer	Member
6.	Mr. Anirban Bhattacharjee	Finance & Accounts Officer (Project)	Member
7.	Mr. P Venu Gopal	Officer-B	Convenor
8.	Indenting Officer		

13. For Tenders floated under CPPP, HoD of the Centre be the Chairperson and I/O being the member for technical evaluation by default.

14. The tenure of all the above purchase committees will be for 02 (Two) years from effective date of this order or till they are reconstituted or untill further orders.

15. Quorum for conducting all purchase committee meetings is the chairman and 50% of the members and at least one finance & purchase members.

16. All the earlier STPC committees' stands dissolved with issuance of this order.

17. The financial powers of all the purchase committees are as follows:-

Sl. No.	Name of the Committee	Financial Powers	Remarks
1.	Special Procurement Committee	Rs. 10.00 lakh and above	
2.	LP Committees	Above Rs 0.50 lakh up to Rs 9.999 lakhs	

18. **The modalities of approval by all the Procurement Committees is as below:-**

- All the Indents (SoC's) to be raised in common applications.
- The convenor will inform the schedule of respective committee meeting and the last date of submission of indent.
- An email invitation will be sent to all the members by the convenor in advance.
- Any member proceeding on leave or official duty on the day of meeting should inform the Chairman and Sr. SPO in advance. Absence of members without any valid reason will be viewed seriously.
- The indenting Officer is to represent the case before the committee through Power Point presentation.
- The indenting Officer should submit all necessary supporting documents to convenor before the date of meeting.
- The committee will scrutinise the need of purchase, technical specifications of the case, availability of budget and all the supporting documents and mode of purchase along with necessary and due justifications.

[Handwritten signature]
18/1/23

h) The recommendations of LP committees will be recorded in the case sheet and to be sent to convenor for further procurement.

i) The respective Indenting Officer should note down the recommendations given by the committee and the same to be fulfilled & review the case accordingly within the stipulated time.

j) The indent with an estimated value of above Rs. 02 (Two) crores will have separate technical expert committees constituted on case-to-case basis with the approval of the Director for finalising the technical specifications / scope of work of the Indent. After recommendation of the experts committee, the case will be presented to SPC for approval.

k) Physical document submission and common application case forwarding should happen simultaneously.

19. **Procedure to be followed by the Tender Opening Committee (Offline):**

- a) Tender Opening Committee should proceed for opening of the bids after the deadline of bid submission.
- b) Date and Time of opening technical and financial bid should be recorded. Opening attendance sheet cum report should be prepared as per Annexure-10 of Manual for Procurement of Goods, 2017.
- c) The concerned accounts staff nominated to ensure collection of all the EMDs obtained and to ensure their proper deposit in the concerned accounts. The deposit slip/proof to be submitted to the purchase department latest by the following working day
- d) Every tender should be numbered serially (e.g. 1/3, 2/3 etc...)
- e) All responsive bids covers should be signed and stamped with date. Each page of price bid, terms and conditions should be circled and signed by the members.
- f) Bid opening report containing the name of bidders (Serial number wise, salient features of the tenders) should be recorded.
- g) Attendance register with signatures of the bidders obtained be filed.
- h) Authorisation letter from the representative of the bidder must be collected and filed.
- i) In case of open tender and limited tender, bid received after due date should not be considered as per Rule 165 of GFR 2017.
- j) In case of single and proprietary tender, late bid should not be opened and referred to higher authority for his/her decision before opening.
- k) If less than three bids are received in response to limited tender enquiry, it should not be opened and referred to indenting officer for further action such as approval of Competent Authority if recommended for opening.


13/11/23

- l) If only responsive bid received in response to limited or open tender, bid should be considered as per the provisions given in Rule No. 173 (xix), (xx) & (xxi).
- m) Unsolicited bid should be recorded and suitable action initiated.
- n) Any corrections, erasure, overwriting, use of whitener, column left unfulfilled in the tender document should be recorded with due authorisation.
- o) Similarly, any rebate, discount should be recorded precisely.

This Order comes into force with immediate effect and supercedes all the previous orders on the subject matter

This has the approval of the Competent Authority.



(N Srinivas)
Senior Stores & Purchase Officer

Copy To:

- | | |
|--|---------------------|
| 1. O/o Director for information | 7. Computer Centre* |
| 2. All Associate Directors (for information) | 8. Hindi Cell, ARCI |
| 3. All Chairpersons and members of res. committees | 9. Chennai Centre |
| 4. Head – All CoE | 10. Delhi Cell |
| 5. All of ARCI – Through Digital Boards | 11. ION File |
| 6. Admin/Accounts/S&P/Security Sections. | |

* To modify the case routings in the Common Applications besides flashing in the Digital Display Boards.

PO Number	PO Date	PO Description	PO Value INR	Supplier Name
PL20150006	11-05-2015	House keeping and maintenance of lab & buildings contract for the period from 1.5.15 to 30.4.16.	9146304.00	G. BALA SUBBAIAH
PL20160005	19-04-2016	To provide security service for ARCI , Chennai Centre, at IIT M Research park	1438603.92	BOMBAY INTELLIGENCE S
PL20160045	25-07-2016	Maintenance of lawns at ARCI	1610315.45	BHAVANI NURSERY
PL20160088	25-10-2016	House keeping and maintenance of Labs & Buildings contract for the period from 01 Nov 2016 to 31 Oct 2017.	7708967.16	INDIAN SECURITY FORCE
PL20160135	10-01-2017	Catering services for ARCI Canteen	3595862.00	SRI SRI OM SAI FACILITY I
PL20160157	02-03-2017	Engagement of New Facility management service at ARCI, Gurgaon. Present FM service at ARCI, Gurgaon expires on Feb'17	2979148.68	ADECO ENERGY INDIA PVT
PL20170033	24-05-2017	To Provide Security services for ARCI, Chennai Centre at IIT M Research park	2450311.56	MADRAS SECURITY SERVIC
PL20170041	15-06-2017	Providing of round-the-clock Security Cover to ARCI premises as per the Scope of work and Terms & Conditions of the Tender	9806373.12	BOMBAY INTELLIGENCE SE
PL20170100	02-11-2017	Hospitality services for ARCI Management Operated Canteen - reg.	1155428.12	CHENNAKESAVA ENTERPRI
PL20160044	21-07-2016	FMS-IT Services for ARCI, Hyderabad, CKMNT and ARCI Chennai Offices.	1274414.90	BHARAT IT SERVICES LIM
PL20170143	29-01-2018	Maintenance of Lawns & Garden	1373775.20	TROPICAL ECOLOGY

PL20170146	30-01-2018	Engagement of Facility Management service at ARCI, Gurgaon	3407844.00	ADECO ENERGY INDIA PVT
PL20180036	29-05-2018	Facility Management Service expires on 28-2-2018 Annual Maintenance Contract of Pump House at ARCI.	3667230.07	SVR ENGINEERS
PL20170030	19-05-2017	Annual Contract for Manning,Operation & Maintenance of HT/LT Substations,D.G.Sets,Shop Electrics & Illumination at ARCI	27908448.42	STERLING AND WILSON PV
PL20170113	29-11-2017	Renewal of 2nd year contract for House keeping and maintenance of Labs & Buildings from 01/11/2017 to 31/10/2018	17769734.10	INDIAN SECURITY FORCE
PL20180182	08-03-2019	Hospitality services for ARCI Employees operated canteen to be renewal for one more year as per approval note 11/02/19	3181466.63	ANUSHA HOSPITALITY SER
PL20190096	13-08-2019	Renewal of FMS-IT services for ARCI Hyderabad and Chennai offices.	1677499.98	CMS COMPUTERS LTD
PL20180142	11-12-2018	To provide house keeping services for 2nd ,7th and 8th floor	2551940.82	SINDU PRIYA ENTERPRISE
PL20200051	04-08-2020	Renewal of Exiting Security Service contract for 2nd , 7th and 8th Floor at IIT M ResearchPark, Chennai	4454136.32	MADRAS SECURITY SERVIC
PL20200052	04-08-2020	Annual contract for manning,Operation & Maintenance of HT/LTsubstations,D.G.Sets, Shopelectrics & illumination at ARCI	12712116.67	STERLING AND WILSON PV
PL20200070	24-09-2020	Renewal of FMS-IT services for ARCI Hyderabad and Chennai offices.	2306562.64	CMS COMPUTERS LTD
PL20200075	06-10-2020	House keeping service	1332540.00	FIRST AND BEST SERVICES
PL20200099	15-12-2020	Annual,manning,operation & maintenance of Pump House at ARCI, Hyderabad.	2890185.30	HYDRO PNEUMATIC ENGIN
PL20200119	22-01-2021	Providing of round the clock security cover to ARCI premises	13238111.42	KAPSTON FACILITIES MAN.
PL20190060	18-06-2019	Annual contract for manning,operation & maintenance of HT/LT subatations, D.G.Sets, Shopelectrics & illumination at ARCI	12531235.13	STERLING AND WILSON PV
PL20200148	18-03-2021	FACILITY MANAGEMENT SERVICES AT ARCI, Gurgaon	2808000.00	ADECO ENERGY INDIA PVT
PL20210025	28-07-2021	Annual, manning, operation & maintenance contract of HT/LT Substations, DG.Sets & shop electrics at ARCI, Hyderabad.	12970612.28	STERLING AND WILSON PV
PL20210025	28-07-2021	Annual, manning, operation & maintenance contract of HT/LT Substations, DG.Sets & shop electrics at ARCI, Hyderabad.	12970612.28	STERLING AND WILSON PV

PL20230050	08-08-2023	Providing round the clock security cover to ARCI-Hyderabad for 3rd year extension	13074872.67	KAPSTON SERVI
PL20230053	11-08-2023	3rd Year Extension of Housekeeping & Maintenance of Labs and Buildings	14016170.53	ASUPREME DETECTIVE SE
PL20230108	04-12-2023	Facility Management Services at ARCI, Gurugram	2746623.73	AMBITIOUS SKI
PL20230109	04-12-2023	Facility Management Services at ARCI, Gurugram	2647960.51	TYK SECURITIES AND CONS
PL20240012	02-05-2024	Annual manning, operation and maintenance of pump house at ARCI.	3523278.3	SVR ENGI
PL20240077	26-09-2024	Comprehensive Annual Maintenance Contract(AMC) for Different types of Air conditioners(Different makes) AT ARCI Hyderabad	1016392	UNIVERSAL AIRCON AND E
PL20240156	23-12-2024	Modification of Civil Infrastructure Internal and External Painting of MAO and SSP Buildings in ARCI Hyderabad	16994000	CPWI
PL20240226	21-03-2025	Providing of Housekeeping & Maintenance of Labs and Buildings (Hyderabad and Chennai)	49717626.71	VEENA ENTI
PL20240238	28-03-2025	Comprehensive Annual Maintenance Contract(AMC) for Different types of Air conditioners(Different makes) AT ARCI Hyderabad	1303959	ETA ENGG. F
PL20250001	22-04-2025	IT Professional Services at ARCI Hyderabad and Chennai offices for 3 years.	13866851.23	CMS COMPUTERS

Details of Official foreign tours by the officers & staff during the years 2023-2024

Year	Sl. No	Name & Designation	Purpose & Period of Journey with Country Name	Source of Tour Expenditure
2023-24	1	Mr. Muni Bhaskar Siva Kumar (Dr. D. Prabhu)	Japan To participate and to deliver a talk on "BG-03 (WOB-01): Restricted grain growth and role of Nb precipitates in Nd-Fe-Nb-B melt spun ribbon" in the scientific event entitled "IEEE International Magnetics Conference, INTERMAG 2023 in Japan during May 15-19, 2023	
2023-24	2	Dr. Madireddy Buchi Suresh	Germany For Pre-dispatch inspection and training on the dilatometer equipment at M/s Netzsch GmbH, Germany during June 18-23, 2023.	
2023-24	3	Mr. Manchala Venkatesh	Singapore To participate and present a paper titled "Biomass-derived hard carbon as an anode material for sodium-ion battery application" in the scientific event entitled 11th International Conference on Materials for Advanced Technologies –IUMRS-ICAM & ICMAT – 2023 during June 26-30, 2023.	
2023-24	4	Dr. Srinivasan Anandan	United Kingdom (UK) To discuss with technical teams of WMG, UKBIC, Coventry, UK and other esteemed industry to explore the equipment/technology/techniques being used in United Kingdom (UK) for the optimization of electrode	

			properties and designing of Li-ion cells using ARCI developed LFP material during July 9-13, 2023.	
2023-24	5	Dr. Tata Narasinga Rao	Russia To have a detailed discussion on the Carbon Fiber Technology and to collaborate with UMATEX to establish a Carbon Fiber pilot plant at ARCI, Hyderabad. Technology discussions will also be held with RAIN, RUSAT and GIREDMET for Carbon fiber, Additive Technology & Rare Earth Technologies during July 15-23, 2023.	
	6	Dr. Pawan Kumar Jain		
2023-24	7	Dr. Naveen Manhar Chavan	South Africa To participate in "the 8th BRICS Young Scientists Forum (BRICKS-YSF) and Innovator prize competition" as part of the Indian delegation during July 31 – August 3, 2023.	
2023-24	8	Dr. Koppoju Suresh	Australia To participate and paper presentation on title "Precipitation behavior of additively manufactured 15-5 precipitation hardened steels" in "the 26th Congress and General Assembly of the International Union of Crystallography (IUCr)" during August 19-26, 2023	
2023-24	9	Ms. Aarti Gautam (Dr. R. Subasri)	Brussels To participate and present a paper titled "Slow and Sustained Release of Corrosion Inhibitors to Prolong the Corrosion Protection of Mild Steel" in "the EUROCORR the Annual Congress of the European Federation of Corrosion (EUROCORR 2023)" during August 27-31, 2023.	

2023-24	10	Dr. D. Prabhu	To Participate and present a poster title "Coercivity enhancement through grain boundary diffusion in sintered Nd-Fe-B magnet using DyF ₃ " in the 27th International Workshop on Rare Earth and Future Permanent Magnets and Their Application REPM 2023" during September 3-7, 2023.	
2023-24	11	Dr. Manjusha Battabyal	Prague, Czech Republic To participate and present a paper on "Temperature dependent Evolution of Optical Phonon Modes and Thermoelectric Properties in Polycrystalline Bi ₂ Te ₃ " in the "19th European Conference on Thermoelectrics" during September 17-21, 2023	
2023-24	12	Mr. N Ravi Kiran (Dr. P K Jain)	Göteborg, Sweden To present a paper on "A Novel and Large-Scale Rapid Green Synthesis of Few-Layer and Multi-Layer Graphene" at the '244th ECS Meeting' organized by The Electrochemical Society, Göteborg, Sweden during October 8-12, 2023.	
2023-24	13	Dr. R. Vijay	United Kingdom (UK) To participate in the technical workshops in Universities of Birmingham and Manchester as part of "Critical Minerals Industry Academia Delegation during November 5-9, 2023.	
2023-24	14	Ms. Kanchi Anjali (Dr. G. Ravi Chandra)	Hsinchu, Taiwan	

			To participate and present a paper on “Enhancing the plasticity of refractory multicomponent alloys Nb _x (MoTaW)(1-x) (x=0.4,0.55 and 0.7) by adjusting the chemical composition” in the scientific event entitled Materials Research Society Taiwan International Conference (MRSTIC – 2023) during November 17-20, 2023	
2023-24	15	Dr. M Buchi Suresh	Portugal To attend the ‘International Conference on Nanotechnology Research and Innovation’ organized by University of Aveiro, Portugal and delivered an invited talk on “Solid Oxide Cells (SOFC/SOEC): An energy efficient clean & green technology for the generation of Power and H ₂ ” during November 20-24, 2023.	
2023-24	16	Dr. Hembram Kaliyan	Berlin, Germany To have discussion on the joint project of India-German Science and Technology Centre(IGSTC), ARCI, German partners Charite University, KCS Europe GmbH and Indian Industry partner WIPRO 3D titled Development of Biodegradable Alloys and AM Processes for Soft Tissue Anchors during November 20-24, 2023.	
	17	Mr. Tak Manish		
2023-24	18	Mr. N Ravi Kiran (Dr. P K Jain)	Singapore To present a paper on “Sustainable Kilogram-scale Conversion of Tire Pyrolysis Waste into Nanosized Onion-like Carbons with Extraordinary Lubricant-Additive Properties” at the ‘Global Conference for Decarbonization of Energy and Materials (GC-DEM	

			2023) organized by NUS Singapore during December 27-31, 2023.	
2023-24	19	Dr. Tata Narasinga Rao	Tashkent, Uzbekistan To facilitate discussions on the extension of the ongoing project and plans to strengthen the collaboration between the two institutes during January 27 – February 3, 2024.	
	20	Dr. Manjusha Battabyal		
2023-24	21	Ms. Harita Seekala (Dr. P. Sudharshan Phani)	Orlando, Florida, USA To participate and present a paper on “Mechanical Behavior at the Nanoscale VII” in the scientific event entitled TMS 2024(153rd Annual Meeting and Exhibition) during March 3-7, 2024.	
2023-24	22	Dr. R Prakash	USA To attend the 'Global Energy Meet (GEM 2024)' held at Los Angeles and delivered an invited lecture on “Temperature Derived Fe Dissolution of a LiFePO ₄ /Graphite Cell under fast Charging Condition” during March 4-8, 2024.	
2023-24	23	Dr. Tata Narasinga Rao	Rio-de Janeiro – Brazil To participate as Indian delegation in the 8th Edition of the Science Engagement Group – S20 inaugural meeting during March 11-12, 2024	
2023-24	24	Mr. Manish Tak	Sweden, Germany	

			To attend level 2 training of Electron Beam Melting system of OEM training academy of Sweden during March 11-14, 2024	
--	--	--	---	--